



Minutes of Council Meeting, held on
Wednesday 11th September 2024 @ 7pm at ME Sports East Midlands Centre aka
Oakthorpe Leisure Centre

Present: Cllrs N Antill-Holme (Chair),
S Ellison, D Gelder, M Warren, T Hawke, D Warren

Kelly Grove- Proper Officer

MOP x2
Cllr Robert Ashman
Cllr Mike Ball

Acronyms – explained
ODA- Oakthorpe, Donisthorpe & Acresford
PC- Parish Council
LRALC – Leicestershire & Rutland Association of Local Councils
PSCO - Police community support officers
3VNs –Three Views News
MOP – Member of the Public

092401 TO RECEIVE APOLOGIES FOR ABSENCE.

Cllr A Hancock-George – personal. Apologies accepted unanimous

092402. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

092403. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson

N/A

092404. MINUTES

To approve as a correct record the minutes of the meetings held on: -
Wednesday 10th July 2024

RESOLUTION: To approve as a correct record the minutes of the meeting held on: Wednesday 10th July 2024–. approved unanimous

092405. POLICE MATTERS

Forest Beat July & August Newsletter received – noted
Beat surgeries were held in August -Cllr M& D Warren attended
2x Police attended meeting – focuses on raising profile, speed, and car thefts from keys being cloned outside houses when keys (with locking/unlocking features are left near front doors).

092406. GROUNDS AND RECREATION AREAS

092406.1 To receive reports from councillors.

None

092406.1i) Oakthorpe play area

- Tree works - completed

- Gate sign advertising Council and lotto grant – Collected and installed by Cllr D & M Warren

Playground Inspection Oakthorpe

Cllr Ellison to forward picture to Manager to report playground issue of Roundabout not level with gap.

092406.1ii) Playground Inspection - Donisthorpe play areas –

Council to consider taking on maintenance responsibility from NWLDC for Donisthorpe play areas – play area reports

Quote for grounds maintenance enclosed

RESOLUTION: Council to take on responsibility for Donisthorpe ‘Dawkins & Buttercup play areas from April 2025 – approved UNANIMOUS

Manager to write to NWLDC, Play Inspection Company and Grounds contractor to inform them of decision.

092406.2 The Manager to report on any items raised by the ground’s contractor.

None

092406.3 To consider any other matters in relation to grounds and recreation facilities. - none

092406.31- Delist - Donisthorpe War Memorial Gateway, Donisthorpe, Leicestershire,

DE12 7PX List entry no.: 1453402 - Paperwork -Cllr N Antill- Holmes written to report in response

Manager to write complaint to NWLDC about heritage officer not informing them of decision to attempt to delist memorial gates.

092406.32 Plants for Acresford Memorial Grounds – Cllr D Warren to order

092406.33 Green shoots - 5000 daffodil and tulip bulbs

Ordered – awaiting delivery -numerous groups have requested bulbs

092406.34 Green Donisthorpe Chapel Street/ Church St – Moss on ground reported Green Cleaned – moss removed

092406.35 Tree numbering options in link- defer

- Council owned trees to be numbered in secession – Cllr M Warren to organise

Deferred decision of which small metal plates to be purchased.



092407. MANAGER'S REPORT

To receive the Manager's report advising members on the position of various matters.

092407.1 3VNs report – **Cllr D Warren to write report**

092407.2 Footpaths walking group update – Cllr D Warren POPs (protect our paths)

The two remaining walks for 2024 are as follows: -

October walk: Sunday, October 13th, Meet at DM's car park, Donisthorpe, left-hand side, 10:20am leaving 10:30am PROMPT

November walk: Sunday, November 10th, Meet at Saltersford Valley car park, Oakthorpe, 1:20pm (owing to Remembrance Day Service)

Leaving 1:30pm PROMPT

There will be no 'organised' early December walk (although some walkers may decide to organise their own) but watch the website/Dec-Jan issue of 'Three Views News' as we may hold a BOXING DAY walk! Still to be confirmed.

092407.3 Defibrillators – awaiting new Government grants defer.

092407.4 Code of Conduct – Cllr D Warren recommended all councillors take the training.

092407.5 Annual National Highways and Transport (NHT) Public Satisfaction survey.

Manager to complete

092407.6 Annual Parish Meeting feedback – Request for council to post award winners

Award winners to be posted on Council website, Facebook and notice boards
Action Group to meet to sum up event and plan for 2025

092407.7 New website –

Manager looking into .gov email working with Microsoft 365

092407.8 Weebly – update

Cllr N Antill-Holmes written to Weebly/Square requesting site hosting refund, Automatic renewal payment process cancelled.

092407.9 MVAS update MVAS for Donisthorpe

Awaiting deadline 30th Sept for consultation period to end.

092407.10 Delegated authority – end

RESOLUTION: Delegated authority to end today 11th September 2024 approved unanimous

092407.11 Action Plan update – on going

092407.12 Costco cards

Cllr N Antill Holmes holds one, Manager the other – to review use before renewal date July 2025

092407.13 Council meeting location –

Council to meet at Oakthorpe Leisure Centre Nov & Dec
Donisthorpe Church - Jan, March,

All future dates to be discussed after budget meeting

Manager to inform leisure centre tenants.



092407.14 Training & Development Policy

RRSOLUTION: To approve the 2024 Training & Development Policy- approved unanimous

092408. CORRESPONDENCE

092408.1 Email - Copies sent.

092408.2 Apple Day event

Cllr Hancock-George to set up with manager. Cllrs D & M Warren and Cllr N Antill-Holmes to attend later.

092408.3 Council's postal address

Councillors registered addressed with the post office is Oakthorpe Leisure Centre, Measham Road DE12 7RG

092408.4 Mercia Park - defer

092408.5 LRALC AGM event:-

Cllrs M Warren, D Warren, N Antill-Holmes & Manager to attend Sat 5th October

092408.6 MOP1 request -see paperwork

Manager to forward paperwork to Friends of Donisthorpe Community Group and let MOP know what has happened.

092408.7 Poppies

Manager could not obtain more lamp post poppies – will contact NWLDC to see where to obtain further lamp post poppies from. No poppies needed this year.

092408.8 Electoral Review – defer – response due Nov 24

092408.9 Review of the polling places and polling stations

– Oakthorpe, Donisthorpe and Acresford Parish Council feel it is inappropriate to make Acresford parishioners go to another Parish for polling when Acresford has formally been part of ODA Parish Council since 22 January 2002 - the present local facilities in Donisthorpe are close by and are fit for purpose. It is not appropriate to move this hamlet away from the local community to vote just for a few houses (approx. 45).

NWLDC Seek to ensure that all the electors in the constituency have such reasonable facilities for voting as are practicable in the circumstances. – Oakthorpe, Donisthorpe and Acresford Parish Council feel it is inappropriate to make Acresford parishioners go to another Parish for polling when Acresford has formally been part of ODA Parish Council since 22 January 2002 - the local facilities in Donisthorpe are nearby, walkable and fit for purpose.

NWLDC Seek to ensure that so far as is reasonable and practicable, the polling places they are responsible for are accessible to all electors, and when considering the designation of a polling place, must have regard to the accessibility needs of disabled persons. Local polling at The Pavilion does fit this criteria so why again does a small hamlet need to be made to attend another parish to vote. Move the parish as a whole do not split it!

NWLDC ensure that polling places are within their polling district unless special circumstances (such as no suitable building being available) make it desirable to designate an area outside the polling district. No special circumstances here apart as mentioned above from box ticking exercise by NWLDC – local parish resources available keep the parish together. Appleby voting is much further away from Acresford residents – it is not walkable.

To reiterate Oakthorpe, Donisthorpe and Acresford Parish Council feel it is inappropriate to make Acresford parishioners go to another Parish for polling when Acresford has formally been part of ODA Parish Council since 22 January 2002 - the present local facilities in Donisthorpe are close and are fit for purpose. No village should be carved off one parish and added to another for whatever reason, even just for voting – **community cohesion**. being the word.



092408.10 The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

092408.10a Council Vacancy -Casual Vacancy advertised on website and notice boards

092408.10b Council telephone contact changed SMARTY – 07445 807825

092408.10c NALC Council Awards – resolution required

Manager updated website with paperwork and complete Local Council Award Scheme Paperwork was send to LRALC for review.

Paperwork was missing approval resolution from council – new Award system to be released October 2024

RESOLUTION: The Council confirms that all documentation and information is in place for a Foundation Award. They are aware the award system is changing and give approval for Cllr A Holmes (Chair) & Cllr M Waren (Vice) to confirm documentation is still in place and to apply for award. approved unanimous

92408.10d MVAS data Acresford

Data sent to three views news & Cllr Ashman

Cllr Gelder asked if the number of cars is being noted by highways

092408.10e Heating tape for pipes – quote attached

Due to cost council requested further quotes for insulation of tape on pipes in the centre attic. – defer October

092409. PLANNING

092409.1 CONSULTATIONS

APPLICATION REFERENCE 24/00247/OUT

PLANNING NOTIFICATION

Proposal: Erection of two dwellings (outline - all matters reserved)

Location: 41 New Street Donisthorpe Swadlincote Derby

Concerns over very tight access, use of cess pits, highway safety (given the width of the road and footway and the sites proximity to a sharp bend.

Overdevelopment of the site is a concern.

Oakthorpe Primary School

Enforcement case has been opened, reference E/24/00195/UDNDOM

Awaiting update

092409.2 Permissions

Application reference 24/00851/TPO

Decision Date 27 August 2024

CONSENT FOR WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER (TPO) Town and Country Planning Act 1990

Felling of 1 no. Lime Tree (protected by an Area Tree Preservation Order T/162) at 6Stanleigh Gardens Donisthorpe Swadlincote Derby



Application reference 24/00392/NMA

Registered 5 July 2024 Decision Date 29 July 2024

NON MATERIAL AMENDMENT

Town and Country Planning Act 1990

Non-material amendment to planning permission 21/01419/FUL to allow for changes to materials, fenestrations and openings at 43 Measham Road Oakthorpe Swadlincote Leicestershire

Application reference 24/00786/FUL

PLANNING PERMISSION

Town and Country Planning Act 1990

Erection of a detached garage, single-storey rear extension and conversion of integral garage into habitable living accommodation at 1 Buttercup Avenue Donisthorpe Swadlincote Derby

0924010. DISTRICT

To consider any matters to be put before the District/County Councillor.

Mason Arms – break ins

Measham Rd Acresford Development– highways would not object, but other concerns raised – boundary concerns – no planning – height of proposed double garage

Oakthorpe School planning permission – looking into

092411. COUNTY COUNCIL

To consider any matters to be put before the County Councillor.

Chasing MVAS location

Road Surfaces

80% of County Council budget goes on children and social care

20:33pm Cllrs Ashman & Ball leave the meeting

0924012 FINANCE

RFO to report on the Council's current financial position.

0924012.1 -Reserves

0924012.2 – Budget 2025/26

Manager asked to be sent any considerations for 2025/2026 budget

Budget Finance meeting on TEAMS (only recommendations to be made)

30th Oct 7pm

0924012.3 – Audit return

RESOLUTION: Council approved Audit return and Managers report -not report on website and notice boards – approved unanimous



0924012.4 To approve the Bank Reconciliation July & August 2024.

RESOLUTION: To approve July & August Band Resolutions - approved unanimous

0924012.5 To approve July/ August payments and receipts

RESOLUTION: To approve the July & August 2024 payments and receipts. Approved unanimous

0924012.6 To receive and authorise payments as set out below.

Under delegated authority

Credit Card Payment July 16th 2024 including: -

£135.00 Community Defibrator maintenance *Power to provide life-saving appliances (e.g. life belts, defibrillators) Public Health Act 1936, s234*

£17.95 card *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*

£24.99 Paper reams box *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*

£26.67 Laminator *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*

£15.12 Petrol for strimmer (approved July 2024) *Power to maintain open spaces – Open spaces Act 1906 Subsection 9/10*

£238.92 Microsoft 365 *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*

£42.95 School Awards *Power to incur expenditure not otherwise authorised on anything which in the council's opinion is in the interests of the inhabitants LGA 1972, s137*

£ 41.24 HP Instant Ink *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*

£480 Playground inspection *Power to manage and control pleasure grounds Localism Act 1972 Schedule 14 paragraph 27*

£900 Final Website cost *Power to provide a website to give information about the council, its services and the services provided in the area by other local authorities, government departments, charities or other voluntary organisations Local Government Act 1972 s 142*

£60 Office *Power to provide building for offices Local Government Act 1972 section 133*

£10 Plaque engraving *Power to incur expenditure not otherwise authorised on anything which in the council's opinion is in the interests of the inhabitants LGA 1972, s137*

Credit Card Payment August 15th, 2024, including: -

£35.70 Keys (Approved July 2024) *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*

£49.49 HP *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*

£238.92 Microsoft 365 *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*

£999.99 Dell (approved July 2024) *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*



Acrylic signs £97.98 *Power to incur expenditure not otherwise authorised on anything which in the council's opinion is in the interests of the inhabitants LGA 1972, s137*

£6pm Mobile Smarty *Power to incur expenditure not otherwise authorised on anything which in the council's opinion is in the interests of the inhabitants LGA 1972, s137*

Weebly £191.67 *Power to provide a website to give information about the council, its services and the services provided in the area by other local authorities, government departments, charities or other voluntary organisations Local Government Act 1972 s 142*

£60 Mobile *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*

£220 tree removal *Power to manage and control pleasure grounds Localism Act 1972 Schedule 14 paragraph 27*

£60 Office *Power to provide building for offices Local Government Act 1972 section 133*

£210 tree removal *Power to manage and control pleasure grounds Localism Act 1972 Schedule 14 paragraph 27*

0924012.7 Any additional payments received since the agenda went to print will be reported at the meeting.

None

0924013 Date of next meeting: -

– Wednesday 9th October 7pm St Johns Church Donisthorpe

09240 14. Meeting Closed 8.44pm