Minutes of Council Meeting, held on

Wednesday 13th November 2024 @ 7pm at ME Sports East Midlands Centre aka Oakthorpe Leisure Centre

Present: Cllrs N Antill-Holme (Chair),

D Gelder, M Warren, T Hawke, D Warren, H Tyler

Kelly Grove- Proper Officer

Cllr Robert Ashman (County Councillor

Cllr Mike Ball (District Councillor)

Acronyms – explained

ODA- Oakthorpe, Donisthorpe & Acresford

PC- Parish Council

LRALC – Leicestershire & Rutland Association of Local Councils

PSCO - Police community support officers

3VNs –Three Views News

MOP – Member of the Public

*7.28pm* PC Meeting starts

**112401 TO** RECEIVE APOLOGIES FOR ABSENCE.

Cllr Hancock-George– personal **-apology accepted unanimous**

Cllr Ellison – personal **-apology accepted unanimous**

**112402.** In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**Cllr M Warren an ODA -trustee – to update pecuniary interest form**

**112403. PUBLIC QUESTION SESSION**

**Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson**

**112404.** MINUTES

To approve as a correct record the minutes of the meeting held on: -

Wednesday 9th October 2024

**RESOLUTION: To approve as a correct record the minutes of the meeting held on: Wednesday 9th October 2024–. approved unanimous**

**112405. POLICE MATTERS**

Forest Beat October newsletter received and Police and Crime Commissioner inspector report – noted

Email from ~PC Russ Leech re ‘The Light.’ Investigation found delivery was not targeted to a particular area it has been delivered in the area.

**Noted**

Police not allowed to mention attempted break ins on report.

Manager to complain about the report and its lack of important useful information to help parishioners.

Police monitored Speeding in Acresford – 1 over limit - noted

Manager to write to Cllr Ashman to request information and criteria for 20 MPH

Council – to identify area that would benefit from 20MPH– add to Jan agenda

**112406. GROUNDS AND RECREATION AREAS**

**112406.1** To receive reports from councillors. - None

**112406.11** Oakthorpe play area – checked by Cllr M Warren

Oakthorpe play area - Playground Inspection report received noted –

Cllr Warren to obtain bolt caps from Street Wise maintenance

**112406.2** The Manager to report on any items raised by the ground’s contractor

– To all those planting bulbs on parish council land please remove stones/bricks from site when planting – do not throw into grass as this damages mower blades. **noted**

**112406.3** To consider any other matters in relation to grounds and recreation facilities: -

**112406.31a** Allotment – Fencing- Orchard to Hall lane –

Replace posts & wire – Cllr M Warren to get quote

**112406.31b** Allotment contract/agreement –

**RESOLUTION: - Cllr Antill-Holmes to draft new agreement and share with Council, then Allotment Committee in the new year – approved unanimous**

**112406.31c** Committee information - committee changed noted

**112406.32** Donisthorpe Play areas – taking on responsibility.

Awaiting confirmation**.**

**112406.33** Oakthorpe Play area turf-

**RESOLUTION: Approval to get identified bare area turfed (approx. 25mx5m) – Funding available. – approved unanimous**

Cllr M Warren to seek quotes for turf

**112407. MANAGER’S REPORT**

To receive the Manager’s report advising members on the position of various matters.

**112407.1 3**VNs report – Cllr Gelder to write report

**112407.2** Footpaths walking group update – Cllr D Warren

POPS good walk new walkers – 15 people on list

Walk on Boxing day to be advertised – Meeting at Saltersford valley car park

**112407.31 –** Donisthorpe outside Elan – match funded defib –purchased

Awaiting defib installation –

**112407.32 – Installation cost –**

**RESOLUTION: - Approval for delegated auth to chair and vice chair – To approve electrical installation costs for Elan Donisthorpe Defib under £800**

**Approved unanimous**

**112407.33 –** signs – where defibs are £19.95 each

* Identify best locations for defib signs
* Map/QR code of where defibs are – Cllr Hawke

**112407.4 –** Electrician – Leisure Centre Attic works - Heating solution for pipes

To be installed Wednesday 20th/ Thursday 21st November - noted

**112407.51 –** Royal British Legion – Poppies for war graves

**RESOLUTION: Crosses purchased £25 from chairperson allowance – approved unanimous**

**112407.52 – Royal British Legion (RBL) Donation**

**RESOLUTION: - To donate £50 to RBL - approved unanimous**

**112407.6 Community engagement**

**112407.61** Council Fleeces – bottle green/ embroidered ODAPC logo

**RESOLUTION: - To approve purchase of fleeces/hoodies send options to all councillors. Approved unanimous**

These will be signed out and returned to manager clean when councillor leaves council.

**112407.62 Council Chain of Office – Investigate council’s logo on a medallion with chain**

Cllr D Warren & Cllr Antill Holmes – Jan meeting

**112407.7.1 MVAS update – Ashby Road Donisthorpe**

Requested paperwork completed and sent to LCC. Awaiting installation for post and funding for MVAS machine.

**112407.7.2** MVAS maintenance – see paperwork –

**RESOLUTION: To send back Acresford MVAS x2 one at a time - £165 send and return – approved unanimous**

**112407.8** New contact details for councillors – Noted

**112407.9** Action Plan update

**RESOLUTION: - Approve Action Plan update – approved unanimous**

**112407.10** Church meeting – Awards Event update-

Net working event – Amended booking for Wednesday 19th March 6.30-9pm

APM & Awards night – Mon 12th, Council meeting 14th May

**112407.10.1 noise levels** – being investigating by Church’s audio-visual people

**112407.10.2** Council meeting location dates

Cancel Parish Council Meetings in church until investigation concludes

**112408. CORRESPONDENCE**

**112408.1** Email - Copies sent.

**.**

**112408.2** LRALC- Consultation on remote meetings

Councillors and manager to complete

**112408.3** Letter of support written for memorial group – see paperwork

Noted

**112408.4 NALC** Council Awards – update -on going

**112408.5** Tree fest 2024 – Cllr D Warren

6-8th Dec 3-7pm in St Johns Church -Xmas trees

Cllr Antill-Holmes to make a group photo of council to go with tree.

**112408.6** NWLDC consulting on proposals for changes regarding council tax premiums and discounts- note – Cllrs to complete online

**112408.7** Donisthorpe Community Group Meeting -future dates

– report in paperwork -Cllr Tyler – noted

Field Day 18th Jan?

Meetings - 27th Nov Wednesday 6pm HWH

4th Dec - Cllr H Tyler

**112408.8 MOP1 – tree issue Acresford**

**Manager To quote removing Elm tree -**

Manager to get a quote to: - remove the Elm Tree (replace with flowering fruit tree), cut back the Alder & remove self-setters.

***20.05pm Cllr M Ball arrived at meeting***

**112408.9** Hicks Lodge Pedal and Play facility. Wednesday 19th March 2025 –

Hicks Lodge 10:30 start.

Cllrs to attend

**112408.10 NWLDC- Parish Liaison meeting -3rd December 5.30pm hybrid**

Cllr N Antill-Holmes to attend

**112408.11** Mercia Park report for record written by Cllr D Gelder (in paperwork) Cllr Hawke added further information – noted

**112408.12 LCC**

**112408.12.1** Grass cutting licence to be signed

**RESOLUTION: Cllrs Antill-Holmes & Cllr M Warren sign grass cutting licence on behalf of council. Approved unanimous**

**112408.12.2** Sign cleaning licence

**RESOLUTION: Cllrs Antill-Holmes & Cllr M Warren sign street cleaning licence on behalf of council. Approved unanimous**

Manager to return copy to LCC

**112408.13** Oakthorpe Primary School -opening event – Cllr D & M Warren

Attended opening

Cllr D Warren & Antill Holmes to go into school to talk to school about council.

Proposed date12th Dec – to be confirmed.

**112408.12 The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.**

- Tree inspections -book arborist

**RESOLUTION: Council approve booking for arborist to update tree survey in parish - for after April 2025 -approved unanimous**

**-** Acresford Memorial Grounds Church has come back in relation to three more plaques that will need to be reproduced due to the originals been mistakenly donated - Historical names of importance so felt needs doing - Cost £84.95 each

**RESOLUTION: To offer to pay for one plaque £84.95 – approved unanimous**

Cllr Gelder to follow up

Look at installing a History / pictures display to record Acresford history –

Cllr D Gelder - looking at funding

**112409. PLANNING**

**112409.1 CONSULTATIONS**

**None**

**112409.2 Permissions/Refusal/Other**

**PLANNING PERMISSION**

**Application reference 24/00702/FUL**

Registered 29 May 2024

Decision Date 1 November 2024

Erection of detached double garage, creation of new access and formation of new driveway at 44 Measham Road Acresford Swadlincote Leicestershire

**Noted**

**112410. DISTRICT To consider any matters to be put before the District/County Councillor.**

Local plan - range 200-250 hectares of Warehouse plan

Government wants to build more houses

Local plan needed to control planning - otherwise planning could be anywhere.

**Boundary Commission – to district council**

A few issues – further consideration of moving Acresford from Donisthorpe / Oakthorpe.

**Local Plan**

* Housing – change in government building houses needed was 357 a year, now 621 a year

357 increase was due to Leicester city. Now the overspill from city is unknown – local plan was to be shown to inspector in 2025, Now 2027 – must be able look 15 yrs ahead from when adopted

More land needs to be found for 1400 houses – not sure where that will impact our parish

***Please note figures from District Councillor.***

Around the parish Men digging holes are investigating laying of pipeline to pump sewage out of area down to River Trent. Aim to be built in 2027 – Which could open up applications for mass planning

Monitor.

Road Closures are due to: -

Super-fast broadband – connecting –on going

Severn Trent emergency closures

Remembrance Day – People were using the road recommend road Closure for 2025 Talk to Ashby Woulds Clerk about marshalling

Council to talk to Memorial group 2025 to plan Remembrance day including contacting the football groups.

**112411. COUNTY COUNCIL**

To consider any matters to be put before the District/County Councillor.

Green apples national awards –

Mud on roads/ grass churned up – monitoring

***20.54 Cllrs Robert Ashman & Mike Ball leave meeting***

**1124012** **FINANCE**

RFO to report on the Council’s current financial position.

Pay award agreed - to note the salary increase and the back pay this is for information only.

**1124012.1.1** Unity Trust – removal of signature – replacement needed

**RESOLUTION: Cllr Hawke to become a signature on bank account. Approved unanimous**

**1124012.1.2 Payment received**

Football Grounds annual fee

LCC £500 to purchase grit bin

**RESOLUTION: To purchase a Forest Green 400l grit bin with 16 x 25kg Salt**

**Approved unanimous**

***8.59pm***

**RESOLUTION: To continue beyond 9pm -approved unanimous**

**1124012.2 – Budget 2025/26 considerations Autumn Statement affects PAYE and Employer’s National Insurance.**

**1124012.3 -Financial regs compliance**

-Bank statement & reconciliation

**RESOLUTION: To approve Bank Reconciliation with Bank Statements for April, May. June, July, August, Sept & October 2024 approved unanimous**

-Credit cards

**RESOLUTION: To approve Credit card statements & invoices tally April, May. June, July, August, Sept & October 2024 approved unanimous**

**1124012.4 To approve the Bank Reconciliation October 2024.**

**RESOLUTION: To approve Octobers Bank Resolutions - approved unanimous**

**1124012.5 To approve October payments and receipts**

**Summary of payments (see sheet)**

**RESOLUTION: To approve October’s payment list – approved unanimous**

**1124012.6 To receive and authorise payments as set out below.**

**1124012.7 Any additional payments received since the agenda went to print will be reported at the meeting.**

**SLCC membership £284** *Further Education and training Act 2007 Chapter 25*

**Pay increase back pay (excluding tax and pension contribution) £427.49** Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112

**Pension exception report - £49.98** Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112

**Amazon £44.89 – filing** *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*

**RESOLUTION: To approve the payments listed above - Approved unanimous**

**1124013 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**1124014 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

**1124014.1** Leisure Centre update

None

**1124014.2** Solicitor grounds update

**RESOLUTION: To pay £1,200. For Land Registry applications, Highways Searches, and the fee for employing a Tracing Agent for Sydney Gray. Approved unanimous**

**1124014 Date of next meetings: -**

2nd budget meeting Wednesday 20th November 7pm on TEAMs

Full Council Wednesday 11th December Oakthorpe Leisure Centre / ME Sports

**1124015. Meeting Closed**9.23pm