



Minutes of Council Meeting, held on
Wednesday 10th July 2024 @ 7pm at ME Sports East Midlands Centre aka
Oakthorpe Leisure Centre

Present: Cllrs N Antill-Holme (Chair), H Gravett, S Ellison, ,
D Gelder, M Warren, T Hawke, D Warren
Kelly Grove- Proper Officer

MOP x2
Cllr Robert Ashman
Cllr Mike Ball

Acronyms – explained
ODA- Oakthorpe, Donisthorpe & Acresford
PC- Parish Council
LRALC – Leicestershire & Rutland Association of Local Councils
PSCO - Police community support officers
3VNs –Three Views News
MOP – Member of the Public

072401 TO RECEIVE APOLOGIES FOR ABSENCE.

A Hancock-George – Apologies accepted by council -unanimous

072402. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

072403. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson
Friends of ODA Memorial Gardens: - not attend

072404. MINUTES

To approve as a correct record the minutes of the meetings held on: -
Wednesday 12th June 2024

RESOLUTION: To approve as a correct record the minutes of the meeting held on: Wednesday 12th June 2024 –.approved unanimous

072405. POLICE MATTERS

Forest Beat June Newsletter received – noted
Beat surgeries to be held in August
Cllrs D & M Warren attended the latest surgeries in May/June.
Manager to write to Commission to complain about the lack of info in the monthly newsletter.



072406. GROUNDS AND RECREATION AREAS

072406.1 To receive reports from councillors.

Cllr M Warren report send via email – mowed lots of grounds/foot paths
Continuing overgrown foot paths & hedges.

072406.1i) Oakthorpe play area

- Tree works - completed
- Gate sign advertising Council and lotto grant – Cllr D Warren to order

RESOLUTION: Council to approve order and purchase of a sign for Oakthorpe Play Area advertising Council and lotto grant – approved unanimous

- Council owned trees to be numbered in secession – Cllr M Warren to organise

RESOLUTION: Council to approve purchase of small metal plates to be numbered and then attached to trees – approved unanimous

Roundabout not level – Cllr M Warren to follow up

Tree dead tree in Orchard

RESOLUTION: To approve raising and removal of dead sycamore tree £220 -.
Approve unanimous

072406.1ii) Playground Inspection

Donisthorpe play areas – play area reports – awaiting reports defer to Sept

072406.2 The Manager to report on any items raised by the ground's contractor. None

072406.3 To consider any other matters in relation to grounds and recreation facilities.

072406.31- Delist - Donisthorpe War Memorial Gateway, Donisthorpe, Leicestershire, DE12 7PX List entry no.: 1453402 - Paperwork -Awaiting further contact from National Heritage.

072406.34 Acresford Plants – Cllr D Warren

Shrubs/ plaque/ flower

RESOLUTION: Council to approve order and purchase of shrubs/ plaque/ flowers for Acresford Memorial Gardens using donation from Acresford Methodist Church – approved unanimous

Donisthorpe Primary School coronation tree has died - to be replaced by plant nursesey.

072406.35 Green shoots – sheet with prices

RESOLUTION: To purchase 5000 daffodil and tulip bulbs – approve unanimous

072407. MANAGER'S REPORT

To receive the Manager's report advising members on the position of various matters.

072407.1 3VNs report – Cllr Nick Antill-Holmes

August article



072407.2 Footpaths walking group update – Cllr D Warren POPs (protect our paths)
June was v good
July Sunday 14th meeting 10.20am Saltersford Valley car park

Trees down in Acresford wood – tree issues

Cllr Gelder to send photos to Manager be forwarded to Cllr R Ashman

072407.3 Defibrillators – update

RESOLUTION: To pay Community Heartbeat Annual cost £162.00 – approved unanimous

Conflicting info over costing Cllr D Warren to investigate

072407.4 T-shirts – Cllr Ellison

RESOLUTION : To pay DG Business Machine Ltd £120.00 for 8 polo shirts– approved unanimous

072407.5 Portable Tables & chairs for ODAPC promotion events- defer sept

072407.6 Annual Parish Meeting update

RESOLUTION:- To accept quote for welcome drinks

Drinks Cost per glass/cup:- £3.50 – Prosecco, £2.50 – Bucks fizz, Orange Juice, Tea, Coffee. Council to provide tickets to exchange for drinks - approved unanimous

Resolution: To purchase more award stands £97.98 - approved unanimous

072407.7 New website – update

Manager received training

Going live July 11th

Manager to update website with paperwork and complete Local Council Award Scheme Paperwork to send to LRALC for review

072407.8 Weebly

The plan we are on has been discontinued and will be updated to the Professional Site plan upon the date of the renewal, 14 July 2024. The 2-year price for the Professional Site plan is £240.00, or £10.00 per month + VAT.

RESOLUTION: Council to keep Weebly website until Sept 2024 for auditor access then cancel due to new website. Approve unanimous .

072407.9 MVAS update MVAS for Donisthorpe

Update post identified -awaiting post testing -

Cllr R Ashman talking to head of highways for an answer.

072407.10 – Delegated authority

RESOLUTION – To approve scheme of delegation until September 11th meeting – approved unanimous

072407.11 Schools annual Council awards presentations

Presentations took place at both school – Councillors D & M Warren, N Antill-Holmes & S Ellison attended.

072407.12 Amazon & Costco Business Account

RESOLUTION: Manager to open Amazon (Free set up) & Costco Business Accounts (£22 + VAT) on behalf of council – approved unanimous

072407.13 Neighbourhood plan – Cllr Hawke to investigate

072407.14 Drains Oakthorpe

Cllr M Warren reported drain issue.

072408. CORRESPONDENCE

072408.1 Email - Copies sent.

072408.2 Ramscliff Ave name –

RESOLUTION:- To approve letter to Ramscliff – approved unanimous

Manager to put letters into envelopes - Cllr M & D Warren to deliver

072408.3 Armed Forces Covenant

RESOLUTION: ODAPC pledge to look after the arm forces and their families in our community - approved unanimous

Cllr Antill-Holmes to sign and send pledge/covenant

072408.4 Mercia Park

- Questions over benefits to our community noted
- Environmental impact/ on farmland/fields
- Disruption to our community expansion where is power coming from in future
- A42 not big enough for amount of traffic
- Knock on effect of M1
- Highways – raise concerns of impact

Cllrs Gelder & Hawke to write a list of objections and impact

072408.5 The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

072408.51 - poppies -

Resolution :- To purchase 1 pack of lamp post poppies -approved unanimous

072408.52-

Application reference 24/00239/OUT

REFUSAL OF OUTLINE PLANNING PERMISSION

**Erection of one new dwelling, a package treatment plant and reed bed (outline – all matters reserved) at Land Lying To The Northwest Of The Square
Oakthorpe Swadlincote**

Noted

072409. PLANNING

072409.1 CONSULTATIONS

APPLICATION REFERENCE 24/00786/FU

Proposal: Erection of a detached garage, single-storey rear extension and conversion of

integral garage into habitable living accommodation

Location: 1 Buttercup Avenue Donisthorpe Swadlincote Derby

No Comments

072409.2 Permissions/Other

Application reference 24/00524/FUL

Erection of single storey rear extension and dormer window to existing rear roof slope (Retrospective) at 21 Church Street Donisthorpe Swadlincote Derby

Noted

Application reference 24/00239/OUT

REFUSAL OF OUTLINE PLANNING PERMISSION

Erection of one new dwelling, a package treatment plant and reed bed (outline - all matters reserved) at Land Lying To The North West Of The Square Oakthorpe Swadlincote

Noted

072410. DISTRICT

To consider any matters to be put before the District Councillor.

Mason Arms – break ins

Measham Rd Acresford Development– highways would not object, but other concerns raised – boundary concerns – no planning – height of proposed double garage

Oakthorpe School planning permission – not achieve – looking into

072411. COUNTY COUNCIL

To consider any matters to be put before the County Councillor.

Chasing MVAS location

Road Surfaces

80% of budget goes on children and social care

20:33 Cllrs Ashman & Ball leave the meeting

072412 FINANCE

072412.1 RFO to report on the Council's current financial position.

072412.1i -New Financial regs

RESOLUTION: To approve new 2024 Financial Regs – approved unanimous

072412.1ii – AGAR sent 21st June confirmation email received.

072412.2 Add another councillor to account

RESOLUTION: To approve adding Cllr M Warrant to account as backup to approve payments. Approved unanimous.

072412.3 ODA PC risk assessment updated –

RESOLUTION: To approve amended risk assessment – approved unanimous

072412.4 To approve the Bank Reconciliation June 2024.

RESOLUTION: To approve the Bank Reconciliation June 2024. Approved unanimous

072412.5 To approve June payments and receipts

RESOLUTION: To approve June payments and receipts. Approved unanimous

072412.6 To receive and authorise June payments as set out below. N/A

072412.7 Any additional payments received since the agenda went to print will be reported at the meeting.

£50 chairman's training £50

£40 Confidential training

£120 Polo shirts

Sign holders £97.98

£35.70 keys

Petrol for strimmer £15.12

HP Laptop £999 1TB

RESOLUTION: To authorise additional June 2024 payments. Approved unanimous

072413 PROPOSAL TO MOVE INTO CONFIDENTIAL

20.29pm

072414 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.



072414.1 Leisure Centre update

Electrician needed to install insulation tape.

RESOLUTION: To organise and pay for an electrician to install insulation tape on pipes in the centre attic.

Cllr Ellison to join Centre Committee – Cllr Antill-Holmes to be removed

Monthly meeting - awaiting paperwork

Next meeting **to be arranged**

072414.2 Re-written staff contract/hours

RESOLUTION: To increase Managers hours to 31hrs pw with extra hours back paid to April 2024 – approved unanimous

RESOLUTION: Cllr Antill-Holmes to update contract, Nest information and organise exception payment for NEST back payment. -Approve unanimous

072414.3 Solicitors

Ongoing re:-land deeds

072415 Date of next meeting: -

Monday 9th September 7pm - Annual Parish Meeting /Awards Event 2024

Wednesday 11th September 7pm – Full Council Meeting

072416. Meeting Closed 9pm