

**Minutes of a meeting of the Ashby Woulds and Oakthorpe, Donisthorpe and Acresford  
Joint Burial Committee held at Moira Replan Council Offices on  
Thursday 11th July 2024**

Present  
P Thomas, M Warren, D Warren, E Shepherd, N Antill- Holmes  
Clerk S Beirne

**510.1 Apologies**

L Ordish  
A Hancock-George

**511.2 Appointment of Chairperson**

It was proposed and seconded that Cllr M Warren be elected to the chair and in the absence of any other nominations he was duly elected.

**512.3 Appointment of Vice Chairperson**

It was proposed and seconded that Cllr E Shepherd be elected vice chair and in the absence of any other nominations he was duly elected.

**513.4 Minutes**

The minute of the meeting held on the 16<sup>th</sup> January 2024 were confirmed and signed.

**514.5 Matters Arising**

Quotes were received for the coping work on the cemetery wall £9320.00 It was agreed by members to defer for the moment. The quote for repainting the gates £300 per gate it was agreed to get other quotes.

**515.6 Confirmation of Chairman's and Clerk's Action**

There was nothing to report.

**516.7 Correspondence**

There was nothing to report

#### **517.8 Internal audit report**

The internal audit report went well, and it was discussed that an additional bank account was added to both parish accounts for the money held by the joint burial board. This was passed at both parish meetings. The burial clerk will discuss with both clerks.

#### **518.9 Memorial incident/action/testing**

The incident of the memorial stone falling on a small boy in the cemetery was discussed. The clerk has spoken to the family and insurance company in depth. The contractors visited the cemetery the day after the incident to make safe any memorial stones in the area. The clerk has received the photographs from the contractor and made a list of names as there aren't current owner records for the memorial. The clerk had arranged with the contractor to complete the memorial testing in the cemetery (date to be confirmed) The clerk to check with the ICCM and the contractor for information and contact Kelly to get information for legal representation. It was discussed to put an article in the parish newsletters including the clerk's email to contact to give contact details for graves.

#### **519.10 Schedule of Income**

The quare 1 schedule on income was noted and grants of rights for purchased burial plots were signed.

#### **520.11 Schedule of payment**

The schedule of payment Q1 was noted

#### **521.12 Income and Expenditure 2024-25 Quatre 1 Summary and Bank Reconciliation**

There were no comments concerning the Q1 summary and bank reconciliation. Both documents were approved.

#### **522.13 Inspection of cemetery**

Nothing to report, everything looking good on inspection.

#### **523.14 Any other Business**

No other business.

The meeting closed at 7:45pm

