



Oakthorpe, Donisthorpe & Acresford Parish Council

Minutes of the Annual Council Meeting Held on Wednesday 10th June 2026 at 7:00pm
Oakthorpe Leisure Centre (ME Sports), Measham Road

Present

Cllrs N Antill-Holmes (Chair), D Warren, M Warren (Vice Chair), S Edwards, T Hawke,
D Gelder, S Ellison, A Hancock-George

Kelly Grove – Parish Manager / Proper Officer / Responsible Finance Officer

Mike Ball – NWLDC Councillor

Adam Tilbury – County Councillor

Members of the Public (MOP): 34

Acronyms

ODA – Oakthorpe, Donisthorpe & Acresford

PC – Parish Council

LRALC – Leicestershire & Rutland Association of Local Councils

LCC – Leicestershire County Council

NWLDC – North West Leicestershire District Council

NALC – National Association of Local Councils

RFO – Responsible Finance Officer

PCC – Police & Crime Commissioner

PCSO – Police Community Support Officer

3VNs – Three Villages News MVAS – Mobile Vehicle Activated Sign

EA – Environment Agency CIC – Community Interest Company

Meeting commenced at 7:00 pm

062601. Apologies for absence

Apologies were received from Cllr Tina Hawke (personal).

RESOLVED: That the apology be accepted. (Approved unanimously)

0626002. Declarations of Interest

Members declared interests in accordance with s.31 Localism Act 2011.

Cllr M Warren – Trustee, Friends of ODA Memorial Grounds (non-pecuniary)

Cllr N Antill-Holmes – Trustee, Donisthorpe Youth Club (non-pecuniary); Director,
Colliers Field CIC

0626003. Public Question Session

Kiera Robson gave a presentation regarding The Hobneys, noting that growth should be sustainable.

The Parish Manager provided a report regarding the potential designation of the land as an Asset of Community Value, outlining both perceived benefits and potential disadvantages.

RESOLVED: That the Parish Council does not pursue designation of The Hobneys as an Asset of Community Value and instead supports its identification as a locally valued green space, with further work required to explore possible Local Green Space designation. (Approved unanimously)

It was agreed that further evidence would be gathered in advance of the Local Plan consultation.

Time noted: 8:10 pm

RESOLVED: That Minute 062610 (District Councillor) be brought forward for consideration. (Approved unanimously)

Local Plan Identified land - Horse field Ramscliff Donisthorpe not suitable for development due to environmental agency – methane gas issue

NWLDC do not intend to allocate any further land in Donisthorpe at present as 11 houses where Masons Arms used to be is in the Local Plan

Seven Trent – 2020-2030 Donisthorpe Treatment work needs upgrading before further development

‘Villages together’ group are discussing – Neighbourhood Plan costs as they are very expensive with no grants. It is believed neighbourhood plans can be significant, but they can be mitigated through volunteers input and careful planning.

The Parish Council has repeatedly tried to engage parishioners in preparing a Neighbourhood Plan, but there has been little to no interest, and a Neighbourhood Plan cannot legally be produced by the Council alone.

20.10pm

RESOLVED Council approve to bring forward for consideration – 062609.1 Planning – Approved unanimous

PLANNING CONSULTATION

APPLICATION REFERENCE 26/00622/FUL

Proposal: Material change of use of land to a Gypsy and Traveller site comprising 10 pitches, including the siting of static caravans, provision of parking and touring caravan areas, erection of a communal amenity building and retrospective retention of hardstanding

Location: Land Adjacent To Bodkin Row Measham Road Oakthorpe

The Chair read the Parish Council's response.

RESOLVED: That Oakthorpe, Donisthorpe & Acresford Parish Council objects to the application and requests that planning permission be refused. (Approved unanimously)

0626004. Approval of Minutes

RESOLVED: Minutes of the meeting held on 13 May 2026 approved and signed by the Chair. (Approved unanimously)

062605. Police Matters

The Council received the May 2026 report and noted the PCC newsletter.

A concern was raised regarding parking at Donisthorpe Primary School, where vehicles block the road prior to pick-up time. This will be reported to the PCSO.

062606. GROUNDS AND RECREATION AREAS

Members received reports from councillors.

The play area in Oakthorpe was reported as being in good condition.

Friends of ODA Memorial Grounds reported:

- Fencing for the new entrance is required
- New benches require fixing to the ground

RESOLVED: That the Council approves expenditure of £57.97 for bench fixtures. (Approved unanimously)

It was reported that the memorial 'hair bench' has been damaged beyond repair. The Manager will contact the relevant family.

A request was received to remove the Church Street bus shelter due to repeated vandalism and safety concerns.

RESOLVED: That the Council agrees to remove the Church Street bus shelter. (Approved unanimously)

A request for a noticeboard at the memorial grounds was noted. Further details will be explored.

A request for £280 for a band to provide a free community event was received. A formal grant application is required.

The Manager will arrange cleaning works across identified locations.

062607. Manager's Report

To receive the Manager's report advising members on the position of various matters.

062607.1 3VNs report – Cllr M Warren – 3VNs written

062607.2 Action Plan – amend completion dates – defer

062607.3. ODAPC Insurance 2026/27 due to claim still on-going council remains with Clear Insurance.

062607.3a 2026/27 renewal cost £3416.95 not including Cyber Security

062607.3bi Burial Committee – due to insurance claims against ODA Parish Council the council wanted to confirm who's name on insurance.

This has been confirmed as '**ODA Burial Committee**' Insurance– claims specifically against the Committee group.

Manager has confirmed with Clear Insurance that claims against the burial committee would not impact ODA Parish council's insurance.

062607.3bii ODA PC and Ashby Woulds Town Council burial committee pay for church grounds to be mowed. Request the church should take this responsibility back. This is deferred to the burial committee to write to church.

062607.4 Communication group update – contact with schools over 'Pick up your dog's poo' competition. – deferred to July meeting

062607.5 Scheme of delegation ends –

RESOLUTION: RESOLVED: That the Scheme of Delegation be extended until 9 September 2026. (Approved unanimously)

062608. CORRESPONDENCE

02608.1 Emails - Copies sent - The Council noted correspondence received.

062608.2 St John's Email request. The parish council agreed at the June meeting to support the church in asking the Parish about what else the building could be used for to enhance community cohesion. Representative will be invited to attend the next Council meeting July 8th.

062608.3 Risk Ready Community – deferred to July meeting

062608.4 NWL Parish Liaison – Tuesday 9th June 10:30 - 11:30 am – Cllrs D Warren, Cllr M Warren and Manager attended in person. Cllr D Warren hosted the meeting.

062608.5 Councillor training :- List of Courses | Leicestershire & Rutland Association of Local Councils – Councillors to identify areas for training

062608.6 Coalville CAN -art project

Council agreed to support the wonderful idea to create a visual map of colour across Northwest Leicestershire — each place rooted in its own identity, while visibly connected to the wider district.

Two shared NWL colours:

Black – representing our mining heritage

Green – representing the National Forest

Information requested :-

1) The name of your parish:-

Oakthorpe, Donisthorpe & Acresford Parish Council, but would accept ODA Parish Council as the name is so long.

2) Two chosen colours & a short explanation of the inspiration behind them: -

Blue - Canal runs through the parish, plus various several rivers including the Mease- - Council did ask if it was possible to have blue wavy lines. Just making them slightly different

Yellow - Fields & Farms for generations - Council requested striped, yellow lines if possible. Just making them slightly different.

062608.7 NWLDC Support your neighbourhood 20th June 2026

ODAPC Litter Pick - 10^{am} Donisthorpe Youth Club meeting place

Manager registered event with NWLDC FS-Case-846546988

Extra 10 Litter picks to be provided by NWLDC

062608.8 The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

062608.8a PLANNING PERMISSION

Application reference 26/00442/FUL Registered 1 April 2026 Decision Date 9 June 2026 Town and Country Planning Act 1990

Erection of single storey side and rear extension at 79 Moira Road Donisthorpe Swadlincote Derbyshire. No Comment

062608.8b Westcotec MVAS being delivered Tuesday 16th June for Oakthorpe

Location - Measham Road

062608.8c MOP raised concern over waste/scrap being stored on land in Donisthorpe - Cllr M Ball to follow up

062609. PLANNING

062609.1 CONSULTATIONS

APPLICATION REFERENCE 26/00622/FUL

Proposal: Material change of use of land to a Gypsy and Traveller site comprising 10 pitches, including the siting of static caravans, provision of parking and touring caravan areas, erection of a communal amenity building and retrospective retention of hardstanding



Location: Land Adjacent To Bodkin Row Measham Road Oakthorpe
Brought forward by resolution to 0626003. Public Question Session

PLANNING PERMISSION

APPLICATION REFERENCE 26/00472/AGP

NOTIFICATION OF AGRICULTURAL PERMITTED DEVELOPMENT Proposal:

Location: Proposed agricultural building to store machinery and animal fodder/feed
Land Rear Of 5 Church Street Donisthorpe Derby **Noted**

APPLICATION REFERENCE 25/01085/FUL

Registered 30 July 2025 Decision Date 21 May 2026 PLANNING PERMISSION Town and Country Planning Act 1990 Demolition of existing bungalow and erection of self-build two storey dwellinghouse at 43 Measham Road Oakthorpe Swadlincote Leicestershire **Noted**

0626010. DISTRICT

To consider any matters to be put before the District Councillor. Was brought forward **0626003. Public Question Session** & continued here

- Approved 2.5million for Moira Furnace - Café, car park, playground, paths
- Governance review looking at boundaries – ODA PC's proposal being considered - A consultation will take place with all electors asking if they want to move parish.
- Final consultation regarding Local Plan will be sent to PC in July to respond to by September

Severn Trent – number of footpath closures for up to 6months
Also, road closures involving traffic lights / diversions.

House in Oakthorpe has raised grass cutting concerns. Grass cutting time tables have been sent out – Oakthorpe is due to be cut.

Updates were received regarding the Local Plan, Moira Furnace project, and governance review.

0626011. COUNTY COUNCIL

To consider any matters to be put before the County Councillor.

- Acresford Environment Agency - Quarry & Holbrook – meeting delayed

Following up on road cleaning issues in Acresford.

Updates were received regarding environmental matters and highway issues.

0626012 FINANCE

0626012.1 RFO to report on the Council's current financial position.

- External audit paperwork to be sent 23rd June 2026 - **noted**

- Reserves balance

RESOLUTION: Council approve the May/June reserves balance – (Approved unanimously)

0626012.2 To approve the Bank Reconciliation May 2026.

RESOLVED to accept May 2026 Bank Reconciliation – (Approved unanimously)

0626012.3 To receive and authorise May payments list

RESOLVED TO approve and authorise May's payment list – (Approved unanimously)

0626012.4 To receive and authorise payments as set out below.

£50 National Forest Memorial Bench

£13.34 Wild Flowers

£266.27 Allotment insurance

£10,728 Dutton & Sons- Memorial Fencing

£886.60 SLCC/NALC membership via NALC

RESOLVED ~To Accept and authorise payments listed above (Approved unanimously)

0626012.5 Any additional payments received since the agenda went to print will be reported at the meeting

£5,368.80 WESTCOTEC

RESOLVED To accept additional payment –(Approved unanimously)

20.20pm

RESOLVED To suspend standing orders to continue meeting beyond 9pm . (Approved unanimously)

0626013 PROPOSAL TO MOVE INTO CONFIDENTIAL RESOLVED to move into confidential (Approved unanimously)

0626014 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

0626014.1 Tenant update

RESOLUTION: That the Council seeks legal representation, with decisions delegated in accordance with Minute 062607.5. (Approved unanimously).

0626015. Date of next meeting – Wednesday 8th July 7pm

0626016. Meeting Closed 21.04pm

Signed: _____

Chair

Date: _____

