

**Minutes of a meeting of the Ashby Woulds and Oakthorpe, Donisthorpe and Acresford
Joint Burial Committee held at Moira Re-Plan on
Thursday 14th January 2026**

Present

E Shepherd, D Warren, M Warren, N Antill- Holmes L Ordish
T Temple, A Hancock-George, T Hawke
Clerk S Beirne

579.1 Apologies

None

580.2 Minutes

The minutes of the meeting held on the 9th October 2025 were confirmed and signed.

581.3 Matters arising

The members requested to re send a copy of the current grounds maintenance Contract out.

The clerk to arrange with Cllr Warren a date to move the burial cabinet at Moira Re-Plan to ME Sports Centre by the end of February 2026

Clerk to get the grounds maintenance current contract signed by the contractor.

582.4 Confirmation of Chairman's and Clerk's actions

There was nothing to report

583.5 Estimates 2026-2027

The estimates presented for 2026-2027 at an increase of 3.8% were agreed by all Members. The burial income to be set at £4000. Due to the grounds maintenance Increase and the possibility increase on the insurance policy.

It was agreed that the deficit of £5169 should be taken from the reserves for 2026-2027. This was proposed by Cllr E Shepherd, seconded by Cllr D Warren

The clerk to obtain estimates for the bin collections, and ring the present ground Maintenance contractor to negotiate next year price.

584.6 Annual review of fees and charges 2026-2027

The Fees and charges for 2026-2027 were approved by all members.

Members agreed that the sliding scale for fees should be changed from 12 to 36 Months if the deceased was a resident in a care home outside of the parish.

This was proposed by Cllr E Shepherd, seconded by Cllr P Thomas

The members to look at fees to determine how long the deceased lived in the parish.

585.7 Memorial incident/action/testing

The clerk had contacted the insurance company for an update on the accident of Harry Kirk, it had gone to court in December 2025 for settlement. Waiting to see if all Parties agreed.

Clerk to ring the insurance company to check why the correspondence was sent sent direct to ODA parish, also to check that the claim was against the Burial Board insurance policy.

Cllr D Warren to contact the ICCM to arrange a Memorial Inspection course to be Hosted by ODA parish.

586.8 Grounds Maintenance contract.

The grounds maintenance contract to go out to tender, to be published on both Parishes website. Deadline for tender 31/03/2026

Clerk to email tender out to Burial Board to make comments on.

587.9 Schedule of Income

The Q4 schedule on income was noted and grants of rights for purchased burial plots were signed.

588.10 Schedule of payment

The schedule of payment Q4 was noted

589.11 Income and Expenditure 2025-2026 Q4 Summary and Bank Reconciliation

There were no comments concerning the Q4 summary and bank reconciliation. Both documents were approved.

590.12 Inspection of cemetery

Nothing to report, everything looking good on inspection.

591.13 Proposed dates of meeting 2026-2027

The meetings were agreed, the next 2 meetings to be held at Moira Re- Plan P Thomas to update clerk of any changes .

592.14 Any other business

Clerk to arrange costing for Scribe and availability for a demonstration

The meeting closed at 8.45