



**Minutes of Council Meeting, held on  
Wednesday 12<sup>th</sup> November 2025 @ 7pm at Donisthorpe Youth Club (under The  
Pavillion Bar), Church Street**

Present: Cllrs N Antill-Holme (Chair), D Warren, M Warren, D Gelder, T Hawke,  
S Ellison,

Kelly Grove- Proper Officer / Manager / Responsible Finance Officer  
Cllr Mick Ball – NWLDC  
Cllr Adam Tilbury – LCC

Acronyms – explained

ODA- Oakthorpe, Donisthorpe & Acresford

PC- Parish Council

LRALC – Leicestershire & Rutland Association of Local Councils

LCC- Leicestershire County Council

NWLDC – Northwest Leicestershire District Council

PSCO - Police community support officers

3VNs –Three Views News

MOP – Member of the Public

POP – Preserve our paths

AKA -Also Known As

**Councillor To do actions**

**112501 TO RECEIVE APOLOGIES FOR ABSENCE.**

Cllr H Tyler – to be late personal reasons

Cllr A Hancock-George - personal,

Apologies accepted – unanimous

**112502** In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**Cllr M Warren – Friends of ODA Memorial Grounds (trustee)**

**Cllr N Antill-Holmes – Donisthorpe Youth Club (trustee)**

**– Colliers Field CIC (director)**

### **112503 PUBLIC QUESTION SESSION**

**Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson**

None

### **112504 MINUTES**

To approve as a correct record the minutes of the meeting held on: - Wednesday 8<sup>th</sup> October 2025 – approved

**RESOLUTION: To approve as a correct record the minutes of the meeting held on: Wednesday 8<sup>th</sup> October 2025 –. approved unanimous**

### **112505 POLICE MATTERS**

**112505.1** Forest Beat October newsletter – noted

Speeding report for Acresford Road Donisthorpe at attached - noted  
Raised suspected drug dealing at Thortit pit (Oakthorpe colliery )

### **11256. GROUNDS AND RECREATION AREAS**

**11256.1 To receive reports from councillors.**

Cllr M Warren verbal report: -

All play areas are in good order.

**Cllr M & D Warren updating bench file.- defer**

**11256.2 The clerk to report on any items raised by the ground's contractor.**

- Orchard hedging – removal of Hawthorn needed before works can begin.

**Quote - £2180 (see paperwork for break down–**

**RESOLUTION: ODAPC approves the quote £2180 for hedging, grounds and fence works along the orchard/allotment boundary. Approved unanimous**

- Grounds Contract update/quote– to include Donisthorpe Play area -sent to 4 contractors

To be discussed at December meeting.

**11256.3** To consider any other matters in relation to grounds and recreation facilities.

None

**11256.3i Annual** Parish Review 2025 – crown to be raised on Oak tree in Memorial Garden

ODA Memorial Group lifted the Oak tree crown.

- Godfathers recommended for memorial garden fence adjacent to bungalow

**RESOLUTION: Quote to be obtained for works – approve unanimous**

**11256.3ii**– Friends of ODA Memorial Group – report Cllr D Warren -

Quote for repair to post – Cllr M Warren quote attached

Quote to:

Knock down existing pillar and damaged wall

Rebuild pillar and wall to a height of 2.2m

Dispose of all rubbish and leave tidy

Total £2290-00

**RESOLUTON: ODAPC approves quote £2290 to repair damaged wall support post. Approved unanimous**

### **11257. Manager's Report**

To receive the Manager's report advising members on the position of various matters.

**11257.1** 3VNs report – November Cllr Gelder

### **11257.2 LRALC AGM - & Conference 18th October 2025 – feed back**

Councillors who attended found it useful and informative. Would recommend to all councillors.

### **11257.3 Communication – Cllr Hawke**

- **Re naming –**

**Change name from parish to community council**

- Amend council's name to Oakthorpe, Donisthorpe & Acresford Community Council  
– still ODA PC for formal

The Local Government Act 1972 allows a parish council to change its name to a community council, among other styles, without altering its legal status or powers.

This flexibility is part of the Act's provisions to adapt to the changing nature of parishes and their communities.

The process involves a signed petition by at least 7.5% (Approximately 320 names) of the local electorate, followed by a governance review by the local authority to assess the request and make a final decision.

Ongoing – councillors to talk to residents for opinions

- Social Media Representatives for council

**RESOLUTION: Cllrs Handcock-George & Cllr Ellison to be social media representatives. Approved unanimous**

### **Alternative communication**

Monthly 3VNs report to be video recorded and put on Facebook

Discuss precept costing as another of sharing information with parishioners.

- Christmas short video for social media
  - 3VNs report short video for social media
  - Succession planning – activities - buddying up, election
- Communications working party (4 councillors) to be arranged for new year –

**11257.4 Green spaces** - Identified land in Donisthorpe – Hobneys – land owned by developers but used and loved by parishioners. Development here will change the look of the whole landscape and parish.

**Resolution: Council to apply for a ‘Community Asset’ order = approve unanimous**

Manager to write to residents for support in this application.

### **11257.5 Council Updated Policies**

AGAR Assertion 10 Digital and data compliance –

Policies:- WhatsApp policy, IT & emails, Subject Access Request and Data Protection

**RESOLUTION: Council approves the AGAR Assertion 10 Digital and data compliance report, WhatsApp policy, IT & emails policy, Subject Access Request Policy, and Data Protection Policy – approved unanimous**

### **11257.6 MVAS – Ashby Road update**

Manager has chased – no further update. LCC Cllr Tilbury to follow up.

### **11258. CORRESPONDENCE**

**11258.1** Emails - Copies sent

**11258.2** MOP1- Oakthorpe Measham Road, Questioning - extensive examinations in field significantly away front the pipeline intended route.

Pipeline – Severn Trent /archaeological dig, grid work digging  
NWLDC written to, awaiting response

**11258.3** MOP 2 – School St Oakthorpe -tree – request to remove some branches not just whips  
Manager reported to LCC

**11258.4** MOP 3 Slipping tree. Moira Road, Oakthorpe and Donisthorpe, Moira, DE12 7QT

Manager reported to LCC – LCC Country Parks arborist has visited site awaiting update.

**11258.5** New Flood Warnings Service – Letter from MP Luke Evans

[www.leicestershire.gov.uk/environment-and-planning/flooding-and-drainage](http://www.leicestershire.gov.uk/environment-and-planning/flooding-and-drainage)  
<https://floodmary.com>

noted

**11258.6** Local Government Reorganisation update – in emails

Unitary authority – Leicestershire (donut shape with city in centre) & Rutland has been voted for by the county council  
Final decision to be made by government.

**11258.7** Apple Day 12th – feedback from event – Cllr Antill-Holmes

Busy – Parish Council were not in the right place - need to be in the middle to catch people. Have used up all merch

**11258.8** National Forest- proposed wood on land in Measham/ Oakthorpe  
Bottom of coronation lane - noted

**11258.9** Response from NWLDC planning re flooding and pipework – noted

**7.48pm Cllr H Tyler joins meeting**

**11258.10** MOP 4 Oakthorpe history records – on going

**11258.11** Rogue emails –

Be careful of emails with links from known sources. These are using Click fix technique which asks you to paste 'something' into a pop-up info window.

Ignore emails asking you to send personal information or money from anyone on council. If in doubt phone the manager.

**11258.12** The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**11258.12a Late planning:-**

**PLANNING CONSULTATION –**

**APPLICATION REFERENCE 25/01536/CLP**

Certificate of Lawful Proposed Development to establish that planning permission 21/00754/FUL has been lawfully commenced before the expiry date 29/11/2025 and therefore the remainder of the development approved under 21/00754/FUL can be lawfully undertaken and completed after 29/11/2025 as permission will remain extant Redholme Farm 104 Ashby Road Donisthorpe Swadlincote

**No Comment**



## **PLANNING NOTIFICATION**

### **APPLICATION REFERENCE: 25/01536/CLP**

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Redholme Farm 104 Ashby Road Donisthorpe Swadlincote

**No Comment**

## **PLANNING CONSULTATION**

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Redholme Farm 104 Ashby Road Donisthorpe Swadlincote

**No comment**

### **11258.2b**

Quote for Oakthorpe defibrillators

**RESOLUTION: Approve quote from HeartBeat for £4432 including cabinets and fixing plates - Approved unanimous**

## **11259. PLANNING**

### **11259.1 CONSULTATIONS**

#### **25/00980/NAC**

Change of use from equestrian to 3 pitch traveller site of Land at Clover Park, Acresford Road, Netherseal (DMPA/2024/1510)

Manager to follow up - Email MP over planning not following due process

### **11259.2 Permissions / OTHER OUTLINE**

#### **Application reference 23/00213/FUL**

##### **PLANNING PERMISSION**

Change of use of Methodist church to a dwelling and associated alterations at Oakthorpe Methodist Church Chapel Street Oakthorpe Swadlincote

**Noted**

**APPLICATION REFERENCE: 25/01454/PIP**

**PLANNING CONSULTATION -PERMISSION IN PRICIPLE**

For one self-build dwelling

Land Off Chapel Street Oakthorpe Leicestershire

**Noted**

**APPLICATION REFERENCE: 25/01455/PIP**

**PLANNING CONSULTATION – PERMISSION IN PRICIPLE**

Permission in Principle for one self-build dwelling

Land Off Chapel Street Oakthorpe Leicestershire

**Noted**

**APPLICATION REFERENCE 24/01236/FUL**

**PLANNING PERMISSION**

Retention of 3 no. underground LPG gas tanks to serves the approved residential development scheme for 28 houses at Home Farm at Land At Home Farm 25 Main Street Oakthorpe 500 houses in NWLDC will be in the plan.

**Noted**

**112510. DISTRICT**

To consider any matters to be put before the District Councillor.

- Request council replaces memorial grounds capping tiles. These need to be made specially and cost a lot of money. Long term the wall with capping tiles will be replaced with fencing.
- New development Norton Heath - !0,000 houses proposed by Hinckley & Bosworth Borough Council – putting huge pressure onto A444 NWLDC will object to plans
- Strategic warehouses – v big sheds are needed in county. 44% of total needed will be in NWL to access A50 M1 M42 – Present local plan does not to satisfy the full requirement needed. Mercia park2 will be allocated a lot this due to access to A444 & A42

125000 square metres of proposed warehouses on other side of A42

- Council raises concerns that this land is prime farming land for crops and will be lost for ever.
- All HS2 land has been released and added to local plan.

## **112511. COUNTY COUNCIL**

**To consider any matters to be put before the County Councillor.**

**Developers traffic report – official report says it over subscribed on the road increase flooding,**

Car park church – believed LCC owned – to be followed up

Talbot Place fencing still – needs fixing -to be followed up

Complaints about local taxi company not having the right driver in the cab matching licence on display.

County are aware of issue with licences issued in Wolverhampton not being the same driver from on the identification –

These taxis must reported as they will not be covered by insurance. The different driver will not have had all the safety checks done to get the licence.

***Whose car are you getting into? Report the taxis if credentials do not match.***

Old stables parking – request further road calming.(Already has one hump in road just outside of development). People speeding from bridge across A42 down to hump and through out Oakthorpe.

Carparking issues – for leisure centre – alternate parking suggestions made.

**20.36pm Cllr M Ball & Cllr A Tilbury  
leave meeting**

## **112512 FINANCES**

**112512.1 RFO to report on the Council's current financial position.**

Hinckley & Rugby or CCLA investment opportunities – defer

Shared resources with Measham PC discussed – report given

**112512.2 Reserves – Allotments set up to ring fence funds**

**112512.3 To approve the Bank Reconciliation October 2025.**

**RESOLUTION: To approve October 2025 Bank Reconciliation - approved unanimous**

**112512.4 To receive and authorise October payments list.**

**RESOLUTION: To approve October 2025 payment list – approved unanimous**



**112512.5** To receive and authorise payments as set out below.

Bench Plinth - £1,166.40 *Section 137, councils can spend money on activities that provide direct benefit to the area or its inhabitants*

**112512.6** Any additional payments received since the agenda went to print will be reported at the meeting

Travel cost LRALC - £21.35 *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*

Telephone £27.49 *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*

**RESOLUTION: To approve payments listed. Approve unanimous**

**20.45pm 112513 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**RESOLUTION: to move into confidential- Approved unanimous**

**112514 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

**112514.1** Tennant meeting - deferred until Friday 21<sup>st</sup> Nov 3.30pm

**112514.2** Budget – proposed increase

**RESOLUTION: To propose taking meeting beyond – 9pm - approved unanimous**

**RESOLUTION: To increase the draft budget for 2026/27 by £79,500 (Option 3) – approved unanimous**

**RESOLUTION: To move out of confidential 21.11pm - approved unanimous**

**112515. Date of next meeting – Wednesday 10th December 7pm Donisthorpe youth club**

**112516. Meeting Closed 21.11 pm**