

**Minutes of Council Meeting, held on
Wednesday 10th September 2025 @ 7pm at ME Sports East Midlands Centre
aka Oakthorpe Leisure Centre**

Present: Cllrs N Antill-Holme (Chair), T Hawke, D Warren, M Warren,
A Hancock-George,

Kelly Grove- Proper Officer / Manager / Responsible Finance Officer
Cllr Mick Ball – NWLDC
Cllr Adam Tilbury – LCC
MOP x3

Acronyms – explained

ODA- Oakthorpe, Donisthorpe & Acresford

PC- Parish Council

LRALC – Leicestershire & Rutland Association of Local Councils

LCC- Leicestershire County Council

NWLDC – Northwest Leicestershire District Council

PSCO - Police community support officers

3VNs –Three Views News

MOP – Member of the Public

POP – Preserve our paths

AKA -Also Known As

Councillor To do actions

092501 TO RECEIVE APOLOGIES FOR ABSENCE.

Cllr D Gelder – personal

Cllr Mick Ball – NWLDC – work

Apologies accepted – unanimous

092502 In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr M Warren – Friends of ODA Memorial Grounds (trustee)

Cllr N Antill-Holmes – Donisthorpe Youth Club (trustee)

092503 PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson

RESOLUTION: To bring forward 6.31 Friends of ODA Memorial Group for discussion -approved unanimous

Grant money given from council for event that was cancelled due to weather – could the grant money be used for alternate event

RESOLUTION: To approved £300 to use in sensory area on memorial grounds – approved unanimous

19.07pm MOPx2 leave meeting

092504 MINUTES

To approve as a correct record the minutes of the meeting held on: - Wednesday 11th June 2025 – approved

RESOLUTION: To approve as a correct record the minutes of the meeting held on: Wednesday 9th July 2025 –. approved unanimous

092505 POLICE MATTERS

092505.1 Forest Beat July & August Newsletter – noted

Apologies sent PSCO M Fearn

Youth on e-bikes and scooter with masks settling up low level issues in Measham, ODA Parish and trails. Youth wearing masks frightening parishioners & visitors to the area.

– Cllr Adam Tilbury arranging meeting

092506. GROUNDS AND RECREATION AREAS

To receive reports from councillors

092506.1 To receive reports from councillors.

Cllr M Warren – Oakthorpe Play has been checked.

092506.2 The clerk to report on any items raised by the ground's contractor.

- Hill St Green / Orchard

Manager to write to residents

- Contract update/tender – 3yrs – change to 5? Increase in costs

Councillors to consider biodiversity

Defer to October meeting

092506.3 To consider any other matters in relation to grounds and recreation facilities.

092506.31 – Friends of ODA Memorial Group – report Cllr D Warren

- request to use donated funds for alternate use. Brought forward to 092503

PUBLIC QUESTION SESSION

092506.32 annual Parish Review – Councillors to use last years report and update with photographs where needed across the parish. Let manager have any amendments.

092507. Manager's Report

To receive the Manager's report advising members on the position of various matters.

092507.1 3VNs report – September – Cllr T Hawke

092507.2 Defibrillators –

Manager and Cllr D Warren to write letter to groups to get all parish defibrillators under Webnos

RESOLUTION: To acquire two defibrillators for Oakthorpe, The Square & outside Robins – approved unanimous

092507.3 Blocked footpaths – Donisthorpe / Acresford

All unblocked

Cllr A Tilbury to follow up on tree management in private woods next to footpath

092507.4 End of Delegated powers –

RESOLUTION: Delegated powers for council ended at this meeting. – approve unanimous

092507.5 Remembrance Parade – Official football matches have been stopped on this day on this ground.

092507.6 Council WhatsApp policy -defer to October

092507.7 AGAR Assertion 10 Digital and data compliance – Email address,

Policies:- IT & email , Subject Access Request, Data Protection -Defer to November

092508. CORRESPONDENCE

092508.1 Email - Copies sent

092508.2 MVAS Covers – to be used on permanent MVAS – Acresford & Acresford Road Donisthorpe every 8 weeks for approximately a month. Aim all MVAs will be permanent for health and safety reasons getting them off and on the posts.

092508.3 Tree Survey – Survey to be completed in Sept with report due before October meeting.

092508.4 LRALC AGM - & Conference 18th October 2025 LRALC 2025 AGM, Cllr T Hawke, Cllr s Ellison & Manager to attend.

092508.5 – nothing on agenda

092508.6 Local Government Reorganisation -surveys - noted

092508.7 Council formal name change – Recognised after 25 years. Advertised on notice board and website.

092508.8 Sunflower Competition

RESOLUTION:- To purchase child's garden sets to be awarded on apple day 2pm. Approved unanimous

Manager to write to parents informing them of award and when it will be given. Also request permission to take and use photos.

092508.9 Apple Day 12th October from 11am-3pm

Cllr Antil-Holme and Manager to run council stall

Cllr M Warren and Cllr D Warren will be on Memorial Group Stall

092508.10 Church St car park

Ongoing Cllr A Tilbury to investigate with LCC

092508.11 Council awarded the Arm Forces Bronze Employer Award

092508.12 Grant application Donisthorpe Youth Club

RESOLUTION: To approve grant application from Donisthorpe Youth Club for Youth Worker training.

092508.13 The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

092508.13a Events – Cllr T Hawke - to look at proposed development sites and neighbourhood plan with cos implications.

Neighbourhood plan – not being recommended due to cost. Councillors to do research talking about parish to parishioners and other parishes that have a neighbourhood plan.

Recommended Councillors join Facebook - Councillors corner to ask questions.

092508.13b APPLICATION REFERENCE 25/00274/FULM

PLANNING CONSULTATION

Hybrid planning permission for development of the site comprising:

Land To The East Of The A444/North Of J11 Of The M42 Stretton En Le Field Leicestershire

Ongoing concerns over water and sewage issues.

092508.13c - PLANNING PERMISSION

Application reference 24/01522/FUL

Registered 19 March 2025 Decision Date 4 July 2025

Erection of single storey rear conservatory at 1 Moira Road Donisthorpe Swadlincote Derby

Noted

092508.13d MOP1 – email

Car sales business deferred to NLDC - **noted**

092508.13e

MOP2 Reported lights out on Measham Rod Oakthorpe

See Repaired

092509 PLANNING

092509.1 CONSULTATIONS

Reference Number: 2025/CM/0097/LCC

Location - Measham Road, Acresford, DE12 8AH

Proposal - Installation of a temporary construction access point

Applicant - Severn Trent Water Limited

Noted

APPLICATION REFERENCE 25/01012/REM

Demolition of existing buildings and erection of up to three dwellings (reserved matters to include appearance, scale, and landscaping to outline application 21/00438/OUT) 49 Chapel Street Oakthorpe Swadlincote Derby

Noted

APPLICATION REFERENCE 25/01085/FUL

Demolition of existing bungalow and erection of self-build two storey dwellinghouse

43 Measham Road Oakthorpe Swadlincote Leicestershire

Noted

APPLICATION REFERENCE 25/01143/COM

Installation of a temporary construction access point (2025/CM/0097/LCC)

Severn Trent Water Limited Measham Road Acresford Swadlincote

Noted

APPLICATION REFERENCE 25/00718/FUL

Erection of a valeting building

M And K Bradford Motor Engineers The Garage Chapel Street Oakthorpe

0925010. DISTRICT COUNCIL

Noted

Manager to write to NWLDC -asking about collapse pipe work across

Oakthorpe Village, Concerns from developments over flooding and water runoff and considering fir flooding

0925010. DISTRICT

To consider any matters to be put before the District Councillor.

Cllr M Ball not present

0925011. COUNTY COUNCIL

Acresford Road -concrete fencing – ODAPC has requested all posts removed – as an eye sore.

20.22pm Cllr A Tilbury & MOPx1 leave the meeting

092512 FINANCE

092512.1 RFO to report on Council's current financial position

Council had first clear audit although Auditor did comment that PC reserves were not at the recommended level -too low

Credit card summary for :-

May paid in June

June paid in July

July paid in August

RESOLUTION: To approve May-August Credit card break down for council website – approved unanimous

Dates:

Finance meeting by teams:- Wednesday 15th October 7pm

Future Projects meeting by TEAMS:- 29th October 7pm

092512.2 Reserves

RESOLUTION: Council confirmed and approve the reserves account statement – approved unanimous

092512.3 To approve the Bank Reconciliation July and August 2025.

RESOLUTION: To approve July and August 2025 Bank Reconciliation - approved unanimous

092512.4 To approve July and August payments and receipts

RESOLUTION: To approve July and August 2025 payment list – approved unanimous

092512.5 To receive and authorise payments as set out below.

£60 Gravett Ltd [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)

£648 Playground Company [Power to manage and control pleasure grounds Localism Act 1972 Schedule 14 paragraph 27](#)

RESOLUTION: To approve additional payments listed. Approve unanimous

092512.6 Any additional payments received since the agenda went to print will be reported at the meeting.

£283.68 A3/A4 HP Printer [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)

£49.90 A3 Paper ream [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)

£12.43 Sellotape x6 [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)

£7.64 Scissors Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112

RESOLUTION: To approve additional payments listed above– approved unanimous

20.36pm

09251213 PROPOSAL TO MOVE INTO CONFIDENTIAL –

RESOLUTION: to move into confidential- Approved unanimous

09251214 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

09251214.1 Tennant meeting - took place in July .

RESOLUTION: Cllr S Ellison to be council/ME contact in between quarterly formal meetings. Cllr Ellison has no power to make decisions. All decisions must be brought to full council. Approved unanimous

Next meeting October 6th

LC Building has been assessed for insurance valuation.

09251214.2 Oakthorpe Bench – missing reported to NWLDC

09251214.3 Allotments -ongoing

Policies have been written

RESOLUTION:- To delegate power to Cllr Antill-Holmes, Cllr M Warren, and Manager to make decisions over allotment transfer. Approve unanimous

RESOLUTION: to move out of confidential 20.59pm - Approved unanimous

09251215. Date of next meeting – Wednesday 10th September 7pm

09251216. Meeting Closed 21.14pm