



**Minutes of Council Meeting, held on
Wednesday 12th March 2025 @ 7pm at ME Sports East Midlands Centre aka
Oakthorpe Leisure Centre**

Present: Cllrs N Antill-Holme (Chair), T Hawke, S Ellison, D Warren, Warren,
D Gelder, A Hancock-George

Kelly Grove- Proper Officer / Manager / Responsible Finance Officer
Cllr Robert Ashman – LCC
Cllr Mick Ball - NWLDC
MOPx1

Acronyms – explained

ODA- Oakthorpe, Donisthorpe & Acresford

PC- Parish Council

LRALC – Leicestershire & Rutland Association of Local Councils

LCC- Leicestershire County Council

NWLDC – Northwest Leicestershire District Council

PSCO - Police community support officers

3VNs –Three Views News

MOP – Member of the Public

AKA -Also Known As

Councillor To do actions

Meeting started 7.04pm

032501 TO RECEIVE APOLOGIES FOR ABSENCE.

Cllr Gelder to be late due to work

Apologies accepted – unanimous

032502 In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr M Warren – Friends of ODA Memorial Grounds (trustee)

032503 PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson

Friends of ODA Memorial Grounds

Quotes collected for memorial grounds being collected -aim to pay with grant funding. Damaged section of wall taken down and fenced off. Arch way to be completed in future. Further cost implications to council will be discussed at a future council meeting



*Council Website updated with amended dates/activities for group.
Including - 3rd May -Afternoon team 11-1am alongside village fete , kids' games,
activities. Afternoon tea has 80 places for 80 years - Open to whole parish*

Request council support activity and request £100 to pay for entertainment.
RESOLUTION: To pay for £100 towards entertainment. Approved unanimous

7.16pm MOP left meeting

032504 MINUTES

To approve as a correct record the minutes of the meeting held on: - Wednesday 12th February 2025 – approved

RESOLUTION: To approve as a correct record the minutes of the meeting held on: Wednesday 12th February 2025 –. approved unanimous

032505 POLICE MATTERS

032505.1 Forest Beat December Newsletter – noted

Police – motor bikes /car – around Oakthorpe -Cllr Ellison to report number plates

032506 GROUNDS AND RECREATION AREAS

032506.1To receive reports from councillors. –

Oakthorpe Play area -Playground awaiting turf quotes AND EQUIPMENT

Oakthorpe play area – checked

Donisthorpe Play area update on taking on responsibility

NWLDC have permission to transfer responsibility to the parish council. Once legal work is complete council will take over responsibility for managing the play areas. This is in the process council is expecting to take over this year.

Manager will ask the Parish Councils' grounds contractor not to start cutting the grass until responsibility is transferred.

Due to agreement with play equipment tester and legal responsibility for safety of play equipment, the play equipment in all play areas of the parish will be tested quarterly, starting in April.

RESOLUTION: To approve continuous playground testing in Oakthorpe and Donisthorpe Play areas from April 2025 -approved unanimous

032506.2 The Manager to report on any items raised by the ground's contractor.

032506.3 To consider any other matters in relation to grounds and recreation facilities: -

032506.3a Allotment contract

Contract – Annual cost increased to £100, 2 clauses removed including evicted clause

Contract to be electronically signed Cllr Antil-Holmes

032506.3b Friends of ODA Memorial Gardens – Memorial Gardens damage wall – discuss costs to remove/repair/replace based on project. Cllr M Warren to feedback Memorial Group's progress.

Councillors to meet with Committee

032506.3c Ashby Road bench – cost of repairs-estimate
£780 + VAT to reinstall

RESOLUTION: To approve costs to reinstall bench on Ashby Road - approved unanimous

7.20pm Cllr D Gelder arrived

032507 MANAGER'S REPORT

To receive the Manager's report advising members on the position of various matters.

032507.1 3VNs report – Cllr A Hancock-George to write after meeting

032507.2 Council's full name update on process

This has gone to NWLDC to be discussed and re approved at their next meeting in May. Council will then be updated.

032507.3 New community notice board – quote in paperwork

Discuss replacing boards due to state of the present boards that have been damaged by weather and use. Quotes received.

RESOLUTION: To approve the purchase of three village, notice boards with council names, thicker front and backs to replace the present ones. From Coalville Signs. Cost £279.00 x 3 £837 + VAT (£167.40) = £1004.40 - approve unanimous

032507.4 Funding Request £500 from 3VNs – Grant application in paperwork

RESOLUTION: To approve the £500 grant to 3VNs to aid with publishing of the parish resource. Approved unanimous

032507.5 Remembrance Day- Road Closure –

RESOLUTION: To allow Manager to contact Amber Event Traffic Management Ltd to start process of managing road closure on remembrance day.

032507.6 Acresford Road Donisthorpe MVAS -data

Data collected and sent to 3VNs and shared with Local Speeding Team, LCC and police.

032507.7 Memorial Policy

Manager to seek legal advice on recommendations in regard to removal of unauthorised memorials.

032507.8 Awards Event

032507.8a– draft policy for council to consider

RESOLUTION:- To approve the Awards Policy – approved unanimous

032507.8b -application form

RESOLUTION:- To approve the Awards application form– approved unanimous

032507.8c -award costs (quotes in paperwork)

RESOLUTION:- To approve quote for awards by ‘In the woodshed’

Made from local wood. £35 each x 5 = £175 -approved unanimous

Awaiting quote for refreshments

7.40pm Cllr Mike Ball arrived (apologies sent due to NWLDC meeting)

032507.9 3VNs rota updated – noted

032507.10 – Council training update on planning

LRALC – nuts and bolts

Manager to find training dates to share with Councillors

032507.11 – Remembrance/ VE Day celebrations

Armed Forces Ladies to be painted – poppies to hand painted on –

Victory in Europe (VE) 80years signs – to be displayed.

032507.12 – Old Website – Due to public still using site to contact council even with clear links and signpost to new site. Should council remove all access except redirection link?

RESOLUTION:- Manager to remove access to content on old website leaving a link to new website for public. Approved unanimous

CORRESPONDENCE

032508.1 Email - Copies sent.

032508.2 MOP1 – Orchard memorial tree & plaque request

RESOLUTION: To give permission to plant a fruit tree in the Orchard in a specific location. MOP to work with Councillor M Warren. Council acknowledges there is no more spaces in the Orchard for further trees. Approve unanimous

032508.3 Unitary authority – NWLDC suggestion discuss council comments

Councillors have attended various meetings about options and are concerned with losing their voice being right on the edge of county. Pros and cons to each proposal LCC do not want to increase boundary of the city. City are already unitary authority One county – constituency planning



21st March final response is due to government. Council acknowledges despite all the options discussed and suggested, the final decision is down to the Secretary of state.

032508.4 Acresford memorial grounds plaques – 5 plaques mounted set in memorial garden by Cllr M Warren

Council would like to thank Cllr M Warren for his outstanding quality and hard work in presenting and preserving these historical plaques.

032508.5 Updating Council's full name on official records.- Request had been resubmitted to NWLDC to be discussed at next meeting May 2025. Council will be updated after this meeting.

032508.6 MOP 2 reporting Damaged Bench – Horace Sankey's bench at Hicks Lodge –

Ashby Town Council is responsible for land at Hicks Lodge – this has been forwarded to them.

032508.7 The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

032508.7a Network event Heart of Village Wednesday March 19th 6.30-9pm.

Manager to Cancel March booking and defer event until Sept.

16th Sep (18:30 - 21:00)

032508.7b

Memorial grounds identify heritage of the area – legacy of church & parish council

Plaque to be made by M Warren to commemorate this – future quote

032508.7c

Manager to contact lady re health watch

032508.7d Church re dedication service – change of date – 13th April new service

032509 PLANNING

032509.1 CONSULTATIONS

APPLICATION REFERENCE 25/00016/CLP

PLANNING CONSULTATION

Proposal: Certificate of Lawful Proposed Development for the demolition of an existing single-storey rear extension and erection of a new single-storey rear extension

Location: 23 Buttercup Avenue Donisthorpe Swadlincote Derby

Planning no objections

PLANNING CONSULTATION

APPLICATION REFERENCE 25/00275/FUL

Proposal: Erection of single storey rear extension

Location: 4 Church View Barns Measham Road Acresford Swadlincote

Planning no objections

PLANNING CONSULTATION

APPLICATION REFERENCE 25/00022/OUT

Proposal: The proposed erection of a self-build dwellinghouse and the installation of a cesspool (Outline - all matters reserved)

Location: Land Off Chapel Street To The Rear Of 47 Oakthorpe

Planning no objections

PLANNING CONSULTATION

APPLICATION REFERENCE 25/00247/HRN

Proposal: Removal of 4 sections of hedgerow with individual lengths of 15 metres (m),

30m and 2 sections of 40m

Location: Pipeline Route E Land North And South Of Measham Road Oakthorpe

PLANNING CONSULTATION

APPLICATION REFERENCE 25/00289/HR

Proposal: Removal of 6 sections of hedgerow with individual lengths of 15 metres (m),

50m and 4 sections of 40m

Location: Pipeline Route D Land Southwest Of Measham Road Donisthorpe

PLANNING CONSULTATION

APPLICATION REFERENCE 25/00293/HRN

Proposal: Removal of 2 sections of hedgerow with individual lengths of 25 metres (m) and 40m

Location: Pipeline Route C - Land At Pastures Lane, Oakthorpe

APPLICATION REFERENCE 25/00247/HRN

APPLICATION REFERENCE 25/00289/HR

APPLICATION REFERENCE 25/00293/HRN

Comments sent in on behalf of council – approved quorate to send:-

Oakthorpe, Donisthorpe & Acresford Parish Council formally object to the proposed removal of hedgerows as outlined in the planning applications referenced above.

The applications detail the removal of multiple sections of hedgerow along Pipeline Routes E, D, and C in the Oakthorpe and Donisthorpe areas.



While council understand that the removal is intended to facilitate the installation of a new below-ground pipeline as part of the Packington and Measham Sewage Treatment Works Transfer Project, council has several concerns regarding the process and potential impacts:

Lack of Consultation: It has come to council's attention that there has been insufficient consultation with the local community and district councillors, including our Councillor Mike Ball. Despite requests for a meeting with Severn Trent Water Ltd., these have been ignored. Proper consultation is essential to ensure that all stakeholders are informed and have the opportunity to voice their concerns.

Environmental Impact: The removal of hedgerows, especially during nesting season, can have significant adverse effects on local wildlife. Hedgerows provide essential habitats for birds and other species. It is crucial that any removal is conducted outside of nesting season to minimize disruption to wildlife.

Replanting Assurance: While the application states that hedgerows will be replanted "like for like" once the works are completed, there is no detailed plan or timeline provided for this replanting. It is important to have clear assurances and a binding commitment to ensure that the replanting is carried out promptly and effectively.

Given these concerns, Council urges the district council to reconsider the approval of these applications until a thorough consultation process has been conducted and detailed environmental impact assessments have been provided. It is vital to balance the needs of infrastructure development with the protection of our natural environment and the interests of the local community.

032509.2 Permissions/Refusal/Other

PLANNING PERMISSION

Application reference 25/00029/FUL

Hip to gable loft conversion resulting (with raised ridgeline) to include 2 no. dormer windows to the front elevation, erection of two storey rear extension, addition of new front porch and associated external alterations (Amended Scheme to planning permission 21/01419/FUL) at 43 Measham Road Oakthorpe Swadlincote Leicestershire

Application reference 25/00016/CLP

CERTIFICATE OF LAWFULNESS OF PROPOSED USE

Certificate of Lawful Proposed Development for the demolition of an existing single storey rear extension and erection of a new single-storey rear extension at 23 Buttercup Avenue Donisthorpe Swadlincote Derby

0325010. DISTRICT COUNCIL

To consider any matters to be put before the District/County Councillor.

District Community grant scheme awaiting information

Local plan – housing allocations agreed last night

Sustainable villages – housing allocated – Commitment Oakthorpe to sustainable drainage - included

Keep development of villages restricted at present.

Recommend – Neighbourhood Plan – Community need to be on board.

Awards event reality shock – of land owned by developers or developers with options

Any questions please contact the District Councillor Mike Ball

0325011. COUNTY COUNCIL

To consider any matters to be put before the County Councillor.

Highways to

- contact Derbyshire about speeding and accidents on A444 into Acresford.
- collect covert speeding data

Any questions please contact the County Councillor ~Robert Ashman

20.46pm Cllr Mike Ball & Cllr Robert Ashman leave meeting

032512 FINANCE

032512.1 RFO to report on Council's current financial position

- Internal Auditor letter

032512.2 Credit card payments Sept/October/November/December/ Jan 2025/February 2025 – To approve credit card payments paid.

RESOLUTION:- To approve Sept/October/Nov/Dec/Jan 2025/ Feb 2025 Credit card payments payment taken in monthly 2024/2025 -approved unanimous

032512.3 Confirm Reserves accounts statement

RESOLUTION: Council confirmed and approve the reserves account statement – approved unanimous

032512.4 To approve the Bank Reconciliation February 2025.

RESOLUTION: To approve February 2025 Bank Resolutions - approved unanimous

032512.5 To approve February payments and receipts

RESOLUTION: To approve February 2025 payment list – approved unanimous

032512.6 To receive and authorise payments as set out below.

- £120– Westcotec MVAS maintenance - [Power to provide traffic signs and other notices -Road Traffic Regulation Act, 1984, section 72](#)
- £160 DAC Beachcroft - [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)
- £160 Weston Tree care- downed tree removal - [Power to maintain open spaces – Open spaces Act 1906 Subsection 9/10](#)
- £100 3VNs - [Publicity Power to provide information about matters affecting local government LGA 1972, section 142](#)
- £184.93 MF Safety wear - [Power to incur expenditure not otherwise authorised on anything which in the council's opinion is in the interests of the area or part of it or all or some of the inhabitants LGA 1972, section 137](#)
- £460 Weston Tree care - [Power to maintain open spaces – Open spaces Act 1906 Subsection 9/10](#)
- £125 LCC Playing field rent - [Power to provide public walks, pleasure grounds and open spaces and to manage and control them Public Health Act 1875, section 164; LGA 1972 Schedule 14 paragraph 27; Public Health Acts Amendment Act 1890 section 44](#)
- £314.85 LRALC Carbon footprint - [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)
- £40 LRALC – AI communications - [Publicity Power to provide information about matters affecting local government LGA 1972, section 142](#)

RESOLUTION: To approve the payments listed above - Approved unanimous

032512.7 Any additional payments received since the agenda went to print will be reported at the meeting.

- £70.80 Scribe:- [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)
- £313.00 Parish Magazine Printers – [Publicity Power to provide information about matters affecting local government LGA 1972, section 142](#)
- £100 – ODA Memorial Group event - [Provision of entertainment and support of the arts Local Government Act 1972, s.145](#)

RESOLUTION: To approve all additional payments received since the agenda went to print - Approved unanimous

032513 Date of next meetings: -

Full Council Wednesday 9th April 2025 Oakthorpe Leisure Centre / ME Sports

032514. Meeting Closed 20.54pm