



**Minutes of Council Meeting, held on
Wednesday 12th February 2025 @ 7pm at ME Sports East Midlands Centre aka
Oakthorpe Leisure Centre**

Present: Cllrs N Antill-Holme (Chair), T Hawke, S Ellison, H Tyler, D Warren,
M Warren, D Gelder,

Kelly Grove- Proper Officer / Manager / Responsible Finance Officer
Cllr Robert Ashman – LCC
Cllr Mick Ball - NWLDC
MOPx1

Acronyms – explained

ODA- Oakthorpe, Donisthorpe & Acresford

PC- Parish Council

LRALC – Leicestershire & Rutland Association of Local Councils

LCC- Leicestershire County Council

NWLDC – Northwest Leicestershire District Council

PSCO - Police community support officers

3VNs –Three Views News

MOP – Member of the Public

AKA -Also Known As

Councillor To do actions

Speaker :- Michelle Holdcroft a NHS Mental Health Nurse
Standing as a Labour candidate for Forest and Measham in County Council election

Meeting started 7.01pm

022501 TO RECEIVE APOLOGIES FOR ABSENCE.

Cllr Gelder to be late work

Cllr A Hancock-George – personal

Apologies accepted – unanimous

022502 In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr M Warren – Friends of ODA Memorial Grounds (trustee)

022503 PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson

Friends of ODA Memorial Grounds is looking into funding for project

RESOLUTION:- Approval to bring forward-022508.11d Memorial Gardens – damage wall / benches– health & safety issue – discuss options with Friends of Memorial Grounds Group - approved unanimous

There is a damaged wall, this will be the entrance to the grounds (photographs in paperwork)

Dutton's Contractor from Coalville looking to provide quote for arch through the Friends of ODA Memorial Grounds group project. Councillors will meet the group's committee members in later February.

For safety reasons the damaged wall needs to be removed. It is proposed this is to be removed by volunteers. The ground will then be made safe & the area fence off for safety, until arch works approved.

RESOLUTION: Council approve Friends of ODA Memorial Grounds to take damaged wall down (corner of Church Street / Ramscliff Avenue) & then area to be temporarily fenced off for safety – approved unanimous

The cost implications to council will be discussed at March's council meeting

7.16pm MOP left meeting

022504 MINUTES

To approve as a correct record the minutes of the meeting held on: - Wednesday 15th January 2025 – approved

RESOLUTION: To approve as a correct record the minutes of the meeting held on: Wednesday 15th January 2025–. approved unanimous

022505 POLICE MATTERS

022505.1 Forest Beat December Newsletter – noted

- E scooters info:-

- E-scooters are classed as a motorised vehicle and as such they cannot be ridden on the public roads without the relevant insurance or documents.
- They can only be legally ridden on private land where the owner has given their permission.
- If you are seen riding an e-scooter in a public place, whether it be on the road or pavement it is liable to be seized under section 165 of the Road Traffic Act 1988.
- The only legal way to use an e-scooter on public roads is by hiring one from an approved council scheme
- If you were to have an accident on an e-scooter and hurt somebody it would be investigated in the same way as if you had hit somebody with a car.

Cllr D Warren & Cllr M Warren attended Police beat sessions

022506 GROUNDS AND RECREATION AREAS

022506.1 To receive reports from councillors. –

022506.2 The Manager to report on any items raised by the ground's contractor. –
Look into getting wheelchair access from Acresford Road onto PC Orchard land to connect with path.

Manager to contact NWL District Council planning department if council could install a connected path for wheelchairs off main highway. Would planning permission be needed and what costs are involved?

Oakthorpe play area – checked – one issue- self-closing gate is not closing

RESOLUTION: Cllr M Warren authorised to purchase materials (up-to £20) to fix gate. Authorised unanimous.

022506.3 To consider any other matters in relation to grounds and recreation facilities: -

022506.31 Allotment – fencing – awaiting quote

022506.4 Allotment contract – meeting to be arranged with council and allotment committee.

7.20pm Cllr D Gelder arrived

Council wishes to amend annual rent amount due to taking on boundaries / fencing costs.

RESOLUTION: Chair & Vice chair to discuss contract and proposed amended costs (£200) with Allotment committee. Council gives authority to chair and vice chair to negotiate fee and bring signed agreement back to council March. Approved unanimous

022507 MANAGER'S REPORT

To receive the Manager's report advising members on the position of various matters.

022507.1 3VNs report – Cllr M Warren to write after meeting

022507.2 Defibrillators Location signs - Council to discuss locations

Metal defib warehouse - £20 per arrow. To aid in sending people to nearest defibrillators in parish.

RESOLUTION – Budget £300 to acquire signs identifying defib -approved unanimous

022507.3 VE Day 80th anniversary - concerns over RBL signs looking like 80 speed limit signs. No signs on crossroads or lamp posts.

Council liked women in service /war silhouettes-

Cllr Gelder to provide lady in service signs to go with the soldier silhouettes already used.

Cllr Gelder to look at costings to provide x3.

RESOLUTION: To approve purchase of a pack of V80 signs x10 RBL - approved unanimous

022507.4 Precept information to go into 3VNs – to approve (paperwork)

RESOLUTION: To approve the precept information and council achievements loose leaflet to go in 3VNs – printing costs £290 – approved unanimous

022507.5 Parish Council Training – discuss needs

Manager to investigate – whole council training on planning.

022507.6 Council Chain of Office – discuss options and costs.

Cllr Antill-Holmes – discussed options £300-£450

Cllr D Warren to investigate further.

022507.7 MVAS – motor vehicle activated signs

022507.71 Maintenance programme update for information only.

Both Acresford MVAS (A444 & Measham Road) back in place working.

Oakthorpe MVAS on Measham Road to be sent after next 6weeks of data collecting.

022507.72 Acresford Road Donisthorpe - MVAS -data not accessible. Blue tooth connection not accessible. Machine to be returned to Westco tec. Manager to ask if Westco tec can retrieve the data.

022507.8 Network event Heart of Village Wednesday March 19th 6.30-9pm.

Cancel March booking and defer event until Sept.

7.40pm Cllr Mike Ball arrived (apologies sent due to NWLDC meeting)

022507.10 Awards – draft application for council to consider

Community Awards Evening

5 title awards

One winner awards – certificate to everyone

Advertising

Put on web site –

Lead councillor to do social media – Cllr Hancock George – nominated. To be confirmed.

Back of three v news March £100

Back of three views news April £100

Nomination form –loose in 3VNs April £290

Manager to add QR code for form

RESOLUTION: To approve awards application form and advertising plan/ associated costs – approve unanimous

022507.11 Friends of ODA Memorial Grounds – annual events (see website & notice boards)

Donisthorpe Litter pick 23rd February - Noted

CORRESPONDENCE

022508.1 Email - Copies sent.

022508.2 MOP2 – Orchard memorial plaque request

Councillor proposed using the fencing (separating orchard from foot path) as a memorial wall. .

Further investigation needed into liability.

Manager amending previous memorial policy. Council to revisit request at March's meeting. . Manager to inform MOP2.

022508.3 Boundary Commission –

Positive outcome of boundary review – Acresford to remain within ODA Parish

022508.4 Devolution White Paper – discuss council comments -

Letter written raising concerns -send to county/LCC NWLDC Luke

RESOLUTION: To approve letter and Manager to send letter to NWLDC/ LCC/ LRALC/Government & MP -approved unanimous

022508.5 Memorial Gardens damage wall (see 022503)– discuss costs to remove/repair/replace based on project. Cllr M Warren to feedback Memorial Group's Suggestion.- deferred

022508.6 Acresford methodist church would like to hold a rededication service for resituated plaques on the 6th April – noted

All councillors invited – time to be confirmed.

RESOLUTION: - Council approve event at Acresford Memorial Grounds – approve unanimous

Cllr D Gelder ,Cllr M Warren and Cllr D Warren to attend service

5 more plaques from Acresford church need installing in grounds.

RESOLUTION:- To approve costing to install plaques £150 approved unanimous.

022508.7 Ramscliff Avenue – plans for community hall

District council plan to do nothing with the land. This will be left until residents raise grounds again.

Manager to email Cllr R Ashman to request removal of Community Centre sign.



022508.8 Acresford – Measham Road/ A444 accidents now involving MPs – no new update at present.

Cllr R Ashman to take Council's letter to highways boss about speeding/accident issues and LCC's response that there is not an accident issue in the area. This is when LCC have not corresponded with neighbouring county and police force, as due to location of accidents/speeding it crosses county boundaries

022508.9 Retired Vicar

14 years of funeral sermons – to be kept for historic record at Moira Replan – information noted

022508.10 Updating Council's full name on official records.

Resolution was made by the District Council in December 2001, agreeing the change of the name and the report that states who will be notified.

The report in 2001 states that the only body NWLDC needed to notify then was Ordnance Survey their maps it still references Oakthorpe & Donisthorpe Parish.

As the original decision was made over 20 years ago, NWLDC's Legal Team is checking to see if they have any record of the notice, or it being sent and if not, to provide advice on how this can be rectified.

A report should be taken to the next available NWLDC council meeting to reaffirm the original decision and ensure that the notice is submitted to the relevant parties as soon as possible.

022508.11 The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

022508.11a ODAPC response to Donisthorpe Church Hall name :- it is not felt that as the only remaining church in the parish the name is inclusive of the whole parish –

RESOLUTION: To approve request for Donisthorpe Church to change the name 'Heart of the Village' – to 'Heart of the Parish – Approved unanimous.

Cllr D Warren to report council's comments. .

022508.11b The British Horse Society -public rights of way

Council holds no information on rights of way. Society told to contact LCC

022508.11c Carbon Footprint LRALC report (in paperwork):-

Wednesday 9th November 2022 ODAPC approved unanimous

112208.5 RESOLUTION: ODAPC acknowledge and declare a climate emergency.

This resolution is now just over two years old.

Questions for council to consider:- defer to working party to consider.

Public awareness and Council business – is an action plan needed?

022508.11d Memorial Gardens – damage wall / benches– health & safety issue – discuss options with Friends of Memorial Grounds Group - moved to:-

022503 PUBLIC QUESTION SESSION

022509 PLANNING

022509.1 CONSULTATIONS

APPLICATION REFERENCE 24/01127/OUT

Proposal: The proposed erection of a Self-Build dwellinghouse (Outline application – all matters reserved)

Location: Land Off New Street Measham Leicestershire DE12 7RG

Objecting on highway concerns/ visual display/ building work has already been built.

Parking on the bridge – plan enforcement might need to have a look

Planning was approved previously for storage sheds.

Cllr M Ball to follow up

022509.2 Permissions/Refusal/Other

None

0225010. DISTRICT COUNCIL

Discussed

Local planning

Train link between Nottingham /Birmingham

Consultation – landowners to not happy with allocations, pushing their land for development.

Further consultation – on fresh sites that were not included in previous consultation.

Heart of the forest – restoration at the furnace – to make it watertight.

Footpaths from water side to DMs to be resurfaced – National Forest

Company paid by NWLDC to cull the trees around coop area to give more light.

Improvements to footpath & cycle path network.

Litter enforcement zone in Ashby – this had impact.

Camera to watch for cars throwing out alcohol cans

NWLDC – levelling up money – Will be spread out across district £150,000 – for groups to apply – 12 different criteria for applications.

Any questions please contact the District Councillor Mike Ball

0225011. COUNTY COUNCIL

To consider any matters to be put before the County Councillor.

Footpath closures –

Acresford -highways issues – to be raised

LCC budget settlement - deficit has been cut – but to prevent an increase budget front line services will be cut

HS2 money has been removed from LCC but highways need maintaining with no funding.

80% of LC budget spent on children/adult services – LCC aiming for more community care instead of sending adults to hospital

Any questions please contact the County Councillor ~Robert Ashman

20.46pm Cllr Mike Ball & Cllr Robert Ashman leave meeting

022512 FINANCE

022512.1 RFO to report on Council's current financial position

Look at Feb/March payments due, expected costs and expected amount left in general fund at end of year.

022512.21 Reserves –

Budgeted amounts paid into allocated pots

IT equipment, IM VAS & Website 'earmarked reserves' pot to be closed.

RESOLUTION: To close IT equipment, IM VAS, and Website earmarked reserves pots. Approved unanimous.

022512.22 Approve amended reserves

REOLUTION: To approve moving of money from reserves account to general fund account to balance scribe records with bank statements -approved unanimous

022512.3 February Finance meeting to be confirmed Wednesday 19/26th

RESOLUTION: To approve cancelling of February's finance meeting due to not being needed.

022512.4 To approve the Bank Reconciliation January 2025.

RESOLUTION: To approve January 2025 Bank Resolutions - approved unanimous

022512.5 To approve January payments and receipts

RESOLUTION: To approve January 2025 payment list – approved unanimous

Credit card payments

RESOLUTION:- To approve December 2024 Credit card payments payment taken in January 2025 -approved unanimous

022512.6 To receive and authorise payments as set out below.

£165 – Westcotec MVAS maintenance- [Power to provide traffic signs and other notices -Road Traffic Regulation Act, 1984, section 72](#)

£100 Weston Tree care- downed tree removal - [Power to maintain open spaces – Open spaces Act 1906 Subsection 9/10](#)

£6.17 Hole punch Amazon - [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)

RESOLUTION: To approve the payments listed above - Approved unanimous

022512.7 Any additional payments received since the agenda went to print will be reported at the meeting.

£ 290 LRALC internal audit - [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)

RESOLUTION: To approve all additional payments received since the agenda went to print - Approved unanimous

022513 Date of next meetings: -

Full Council Wednesday 12th March 2025 Oakthorpe Leisure Centre / ME Sports

022514. Meeting Closed 20.54pm