Oakthorpe, Donisthorpe & Acresford Parish Council

Three villages one community

Kelly Grove - Sent [02/10/26]
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To the Chairperson and members of the Parish Council

I hereby summon you to attend the October Parish Council Meeting, to be held on Wednesday 14 October 2026 at 7.00 pm at Donisthorpe Youth Club (Under Pavillion Bar) Church Street) Measham Road, Oakthorpe, DE12 7PL, to transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson of the meeting.

To receive the September 2026 Police report and consider any matters to be raised with the Police.

4. MINUTES

To approve as a correct record the minutes of the meeting held on:

Wednesday 9 September 2026

5. POLICE MATTERS

To consider any matters which may be raised by members for the Police.

To receive the September 2026 Police report and consider any matters to be raised with the Police.

6. GROUNDS AND RECREATION AREAS

6.1 To receive reports from councillors.

6.2 To receive the Manager's report on any items raised by the grounds contractor.

6.3 To consider any other matters in relation to grounds and recreation facilities.

6.4 *Friends of ODA Memorial Group - report from Cllr D Warren.*
6.5 *Memorial Gardens access, CCTV and highway barrier recommendations - progress update.*
6.6 *Dawkins and Buttercup play areas - responsibility update.*
6.7 *Grounds contractor - update on outstanding works and revised completion date.*
6.8 *Neighbourhood Plan - update on the public questionnaire and community engagement.*
6.9 *Acresford Ground one off cleaning -quote*
6.10 *Allotment site review.*

7. MANAGER'S REPORT

To receive the Manager's report advising members on the position of various matters.

7.1 3VNs report - written and recorded update.

7.2 Neighbourhood Plan questionnaire - progress, publicity and next steps.

7.3 Remembrance – poppy wreath/ lamp post poppies

7.4 Local Government Reorganisation and parish/boundary consultation - update.

7.5 Elections information for parishioners

7.6 Local Council award information needed from councillors to Local Council Awards

7.7 NALC training – Keeping Neighbourhood Plans on track £42 -16th December 12noon

7.8 MVAS – Data collected, covers to be removed/ turned around

7.9 MVAS covers update/ camera signs

8. CORRESPONDENCE

8.1 Emails - copies circulated.

8.2 Severn Trent community drop-in event - feedback and any follow-up action.

8.3 Apple Day and Parish Council public engagement - feedback.

8.4 LRALC – AGM Date: Saturday 12th December 2026, 9.30am - 1.30pm

Venue: Millfield Hall, Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP.

8.5 Tree Fest – Moira Centenary Church 4th – 6th December

8.6 LCC - Annual National Highways and Transport (NHT) Public Satisfaction survey – to be completed

8.7 MOP1 Dog Fouling reported Chapel St Oakthorpe

8.8. The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

8.8a – Letter re access – request to divert footpath access

8.8b – Precept Literature presentation **– Cllr T Hawke**

8.8c – Defibrillators check

9. PLANNING

APPLICATION REFERENCE 26/01147/FUL

Proposal: Change of use of land to a vehicle park and associated works

Location: Land Opposite Huntingdon Way Measham Road Measham

APPLICATION REFERENCE 26/01173/FUL

PLANNING CONSULTATION

Proposal: Erection of a venetian slatted fence above an existing brick wall to the site frontage

Location: 125 Moira Road Donisthorpe Swadlincote Derby

APPLICATION REFERENCE 26/01182/VCI

Proposal: Amendments to condition 2 of planning permission 20/01878/FUL (which was for Demolition of stables and barn and erection of replacement barn and formation of stone access track) to amend the materials, height and allow for greater overhang of the roof over the eaves

Location: 1 Hall Lane Donisthorpe Swadlincote Derby

APPLICATION REFERENCE 26/00899/OUT

Proposal: Outline application for the erection of four detached self-build dwellings and associated development with all matters reserved other than access

Location: Land Off Chapel Street Oakthorpe Derbyshire

9.2 PLANNING PERMISSIONS / DECISIONS

Application reference 26/00900/CLP

CERTIFICATE OF LAWFULNESS OF PROPOSED USE TOWN AND COUNTRY PLANNING ACT 1990: SECTION 192 (as amended) TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER 2015: ARTICLE 39 Certificate of lawful proposed development for the erection of a single storey side extension at Prospect House 12 Chapel Street Oakthorpe Swadlincote.

APPLICATION REFERENCE: 26/01149/CLP

Proposal: Certificate of Lawful Proposed Development for the erection of a single storey rear extension

Location: 15 Daisy Close Donisthorpe Swadlincote Derby

Application reference 25/01171/OUT

OUTLINE PLANNING PERMISSION

Conversion and extension of garage to one self build dwelling with cesspool (Outline Access and Layout only) at Garage To The Rear Of Coopers Close Coopers Close Acresford DE12 8AJ

NOTIFICATION OF DECISION

County Council Reference Number: 2025/CM/0087/LCC

Location - Ashby Road, Measham, DE12 7JR

Proposal - Installation of a temporary construction access point

Applicant - Severn Trent Water Limited

Having taken into account all the comments we received and the relevant planning issues, the County Council has Approved permission and a decision notice has been issued.

10. DISTRICT COUNCIL

To consider any matters to be put before the District Councillor.

11. COUNTY COUNCIL

To consider any matters to be put before the County Councillor.

12. FINANCE

12.1 RFO to report on the Council's current financial position.

a) External Audit return complete
b) Finance training -VAT claim & new audit process 2027
c) Update on the reserves records and any required amendments.

12.2 To approve the Bank Reconciliation for September 2026.

12.3 To receive and authorise the payments list for September 2026.

12.4 To receive and authorise payments as set out below.

£23.86 Amazon A4 printer paper *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*
£66.01 Amazon A1 Paper cutter *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*
£8.99 Amazon Lanyard *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*
£32.83 Fast Labels - *Provision of entertainment and support for the arts including festivals and celebrations LGA 1972, section 145*
£80.42 Vista Print *Power to provide information relating to matters affecting local government LGA 1972, section 142*
£200.34 Hotline Pens *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*
£15 SLCC Branch Meeting *Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112*
£46.99 Wild Area & pots *Power to maintain open spaces Public Health Act 1875, section 164 Open Spaces Act 1906, subsections 9, 10*

12.5 Any additional payments received since the agenda went to print will be reported at the meeting.

3. PROPOSAL TO MOVE INTO CONFIDENTIAL SESSION

To consider resolving to exclude members of the press and public from the meeting for the following items.

14. CONFIDENTIAL EXCLUSION OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items, as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

14.1 Property and legal dispute update.

14.2 Budget 2027-28

15. DATE OF NEXT MEETING

Wednesday 11 November 2026 at 7.00 pm at Oakthorpe Leisure Centre, Measham Road, Oakthorpe, DE12 7PL

16. CLOSE OF MEETING