



Three villages one community

Kelly Grove - Sent [02/10/26]

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To the Chairperson and members of the Parish Council

I hereby summon you to attend the October Parish Council Meeting, to be held on Wednesday 14 October 2026 at 7.00 pm at Donisthorpe Youth Club (Under Pavillion Bar) Church Street) Measham Road, Oakthorpe, DE12 7PL, to transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson of the meeting.

To receive the September 2026 Police report and consider any matters to be raised with the Police.

4. MINUTES

To approve as a correct record the minutes of the meeting held on:

Wednesday 9 September 2026

5. POLICE MATTERS

To consider any matters which may be raised by members for the Police.

To receive the September 2026 Police report and consider any matters to be raised with the Police.

6. GROUNDS AND RECREATION AREAS

6.1 To receive reports from councillors.

6.2 To receive the Manager's report on any items raised by the grounds contractor.

6.3 To consider any other matters in relation to grounds and recreation facilities.

6.4 Friends of ODA Memorial Group - report from Cllr D Warren.

6.5 Memorial Gardens access, CCTV and highway barrier recommendations - progress update.

6.6 Dawkins and Buttercup play areas - responsibility update.

6.7 Grounds contractor - update on outstanding works and revised completion date.

6.8 Neighbourhood Plan - update on the public questionnaire and community engagement.

6.9 Acresford Ground one off cleaning -quote

6.10 Allotment site review.

7. MANAGER'S REPORT

To receive the Manager's report advising members on the position of various matters.

7.1 3VNs report - written and recorded update.

7.2 Neighbourhood Plan questionnaire - progress, publicity and next steps.

7.3 Remembrance – poppy wreath/ lamp post poppies

7.4 Local Government Reorganisation and parish/boundary consultation - update.

7.5 Elections information for parishioners

7.6 Local Council award information needed from councillors to Local Council Awards

7.7 NALC training – Keeping Neighbourhood Plans on track £42 -16th December 12noon

7.8 MVAS – Data collected, covers to be removed/ turned around

7.9 MVAS covers update/ camera signs

8. CORRESPONDENCE

8.1 Emails - copies circulated.

8.2 Severn Trent community drop-in event - feedback and any follow-up action.

8.3 Apple Day and Parish Council public engagement - feedback.

8.4 LRALC – AGM Date: Saturday 12th December 2026, 9.30am - 1.30pm

Venue: Millfield Hall, Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP.

8.5 Tree Fest – Moira Centenary Church 4th – 6th December

8.6 LCC - Annual National Highways and Transport (NHT) Public Satisfaction survey – to be completed

8.7 MOP1 Dog Fouling reported Chapel St Oakthorpe

The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

9. PLANNING

9.1 CONSULTATIONS

To consider any planning consultations received before the meeting and published with the supporting papers.

9.2 PLANNING PERMISSIONS / DECISIONS

To note planning permissions and decisions received since the previous meeting.

10. DISTRICT COUNCIL

To consider any matters to be put before the District Councillor.

11. COUNTY COUNCIL

To consider any matters to be put before the County Councillor.

12. FINANCE

12.1 RFO to report on the Council's current financial position.

- a) External Audit return complete
- b) Finance training -VAT claim & new audit process 2027
- c) Update on the reserves records and any required amendments.

12.2 To approve the Bank Reconciliation for September 2026.

12.3 To receive and authorise the payments list for September 2026.

12.4 To receive and authorise payments as set out below.

To approve payments detailed on the circulated payments schedule, including the relevant statutory powers.

12.5 Any additional payments received since the agenda went to print will be reported at the meeting.

3. PROPOSAL TO MOVE INTO CONFIDENTIAL SESSION

To consider resolving to exclude members of the press and public from the meeting for the following items.

14. CONFIDENTIAL EXCLUSION OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items, as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

14.1 Property and legal dispute update.

14.2 Budget 2027-28

15. DATE OF NEXT MEETING

Wednesday 11 November 2026 at 7.00 pm at Oakthorpe Leisure Centre, Measham Road, Oakthorpe, DE12 7PL

16. CLOSE OF MEETING