



Three villages one community

Kelly Grove - Sent Thursday 2nd April 2026

<http://www.oakthorpedonisthorpeandacresford-pc.gov.uk>

To the Chairperson and members of the Parish Council
I hereby summon you to attend the **Annual Parish Meeting of Council**, to be held on Wednesday 8th April 2026 @ 7pm at Oakthorpe Leisure Centre, aka ME Sports Measham Road Oakthorpe. To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

Annual Report to Parish – Chair Cllr N Antill-Holmes

AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE.

2. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson of the meeting.

4. MINUTES

To approve as a correct record the minutes of the meetings held on: - Wednesday 11th March 2026,

5. POLICE MATTERS

To consider any matters which may be raised by members for the Police. Report received – March 2026

PCC newsletter

Report to Robert Matthew PCC

6. GROUNDS AND RECREATION AREAS

To receive reports from councillors

6.1 To receive reports from councillors.

6.2 The manager to report on any items raised by the ground's contractor.

Three villages one community

6.3 To consider any other matters in relation to grounds and recreation facilities.

Buttercup Play area, as the Black Poplar tree at the back of the site

6.3i– Friends of ODA Memorial Group – report Cllr D Warren
Fencing for new entrance to memorial grounds
Benches

7. Manager's Report

To receive the Manager's report advising members on the position of various matters.

7.1 3VNs report – Cllr N Antill-Holmes – 3VNs written and recorded

7.2 Updated Asset list

7.3 Defibrillator update –

The circuit registration

Nearest defib sign

7.4 Policies:-

Memorial Policy - plaque material amendment

7.5 Old Website – Weebly – to be shut down - update

7.7 Burial Board Course

7.8 Reporting trees – What3Words for location

8. CORRESPONDENCE

8.1 Emails - Copies sent

8.2 Non domestic Rate Demand

8.3 Allotment - vegetation works around National Grid Electricity Distribution power line.

8.4 NWL Parish Liaison – Tuesday 9th June 10:30 - 11:30 am -council to chair/ host

8.5 Councillor training

8.6 Estate inspections

8.7 Annual Parish Meeting update

8.8 NWLDC Support your neighbourhood June 2026

8.9 The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

8.9i Severn Trent Water -new community flood officers for Leicestershire are Laura Sherrard and Kay Champkins CommunityFlooding@severntrent.co.uk

8.9ii Trees with Protection Orders (TPO)

9. PLANNING

9.1 CONSULTATIONS

PLANNING CONSULTATION

APPLICATION REFERENCE 26/00309/FUL

Erection of two storey rear extension and fenestration alterations
142 Ashby Road Donisthorpe Swadlincote Derby



Three villages one community

Views have been previously sorted for the above. The application has now been amended and details may be viewed on our website via the link:

<https://plans.nwleics.gov.uk/publicaccess/applicationDetails.do?activeTab=summary&keyVal=TBMXKGLRG8V0>

PLANNING CONSULTATION

APPLICATION REFERENCE 26/00173/FUL

Demolition of existing buildings and erection of 4 dwellings and installation of a package treatment plant

49 Chapel Street Oakthorpe Swadlincote Derby

APPLICATION REFERENCE 26/00188/FUL

Demolition of existing dwelling and replacement with new, self build, single storey dwelling

69 School Street Oakthorpe Swadlincote Derby

APPLICATION REFERENCE 26/00442/FUL

Erection of single storey side and rear extension

79 Moira Road Donisthorpe Swadlincote Derby

PLANNING PERMISSION

Application reference 26/00135/FUL

Registered 3 February 2026

Decision Date 24 March 2026

Demolition of existing conservatory and lean to infill extension and erection of a single storey rear extension at 36 New Street Donisthorpe Swadlincote Derby

10. DISTRICT

To consider any matters to be put before the District Councillor.

11. COUNTY COUNCIL

To consider any matters to be put before the County Councillor.

- Acresford Environment Agency - Quarry & Holbrook
- Trees on footpath
- RM meeting
- Robert Matthew meeting feedback

Three villages one community

12 FINANCE

12.1 RFO to report on the Council's current financial position.

-Reserves amended

12.2 TAX VAT Reclaims made 2025-2026

4th Quarter 24/25 May 2025 £426.38

1st Quarter August 2025 £639.77

2nd Quarter October 2025 £564.20

3rd Quarter Jan 2026 £1601.36

4th Quarter Jan- March 31st £1,550.32

12.3 Financial regs compliance

-Credit cards – approved March 2025 To approve explanations of credit card payments paid.

- Over £500 declaration for web site

-Internal audit date

- Health Check

12.4 2024-2025 Statement of accounts,

12.5 Yearend (March 31st, 2026) reserves list

12.6 To approve the Bank Reconciliation March 2026.

12.7 To receive and authorise March payments list

12.8 To receive and authorise payments as set out below.

LRALC membership £690

NALC membership £196.60

SCRIBE Year end health check £94.80

M Burton Contractor M GROUNDS WALL £2,290.00

12.9 Any additional payments received since the agenda went to print will be reported at the meeting

13 PROPOSAL TO MOVE INTO CONFIDENTIAL

14 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

14.1 Leisure Centre- flooding -update

14.2 Tenant update

Meeting centre committee group – to discuss future

15. Date of next meeting – Wednesday 13th May 7pm

16. Meeting Closed