

Kelly Grove - Sent Thursday 2<sup>nd</sup> October 2025

<http://www.oakthorpedonisthorpeandacresford-pc.gov.uk>

---

To the Chairperson and members of the Parish Council  
I hereby summon you to attend the **Monthly Meeting of Council**, to be held on  
Wednesday 8<sup>th</sup> October 2025 @ 7pm at Oakthorpe Leisure Centre aka ME Sports  
East Midlands Centre. To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of  
the meeting.

### **AGENDA**

#### **1. TO RECEIVE APOLOGIES FOR ABSENCE.**

2. In accordance with Section 31 of the Localism Act 2011, to enable members to  
declare the existence and nature of any Disclosable Pecuniary Interests they have in  
subsequent agenda items, in accordance with the Council's Code of Conduct.  
Interests that become apparent at a later stage in the proceedings may be declared  
at that time.

#### **3. PUBLIC QUESTION SESSION**

Members of the public should note that it is not possible to debate matters raised  
under this item. Questions must be addressed to the Chairperson of the meeting.

#### **4. MINUTES**

To approve as a correct record the minutes of the meetings held on: - Wednesday  
10<sup>th</sup> September 2025

#### **5. POLICE MATTERS**

To consider any matters which may be raised by members for the Police. Report  
received – September 2025

#### **6. GROUNDS AND RECREATION AREAS**

To receive reports from councillors

**6.1** To receive reports from councillors.

**6.2** The clerk to report on any items raised by the ground's contractor.

- Orchard hedging – removal of Hawthorn needed before works can begin. (Quote)
- Contract update/tender – to include Donisthorpe Play area

**6.3** To consider any other matters in relation to grounds and recreation facilities.

**6.3i** Annual Parish Review 2025 – to be done

**6.3ii** Civicly – scribe asset mapping

**6.3iii** Green Shoots Bulbs – NWLDC Zero Carbon Grants of £50 to £1000 each for environmentally-focused community projects across Northwest Leicestershire district

**6.3iv** Donisthorpe Playgrounds -Dawkins & Buttercup.

**6.3v** Duty of Care Tree Survey

**6.3vi** Tree works – quotes

Green Donisthorpe – hedging/ tree crown

Hazel in Orchard – copping

**6.31** – Friends of ODA Memorial Group – report Cllr D Warren -

## **7. Manager's Report**

To receive the Manager's report advising members on the position of various matters.

**7.1** 3VNs report – September Cllr S Ellison

**7.2** Defibrillators – Cllr D Warren locations quote and maintenance responsibility – letter to community groups

**7.3** Council WhatsApp policy

**7.4** Local Government Reorganisation options meeting

Focusing on:

- The Government's proposals and wider context
- NWLDC work to date
- Comparing different options – and what they mean for finances and services

Date: Monday 13th October 2025, Time: 11.30am – 12.30pm , Platform: Zoom

## **8. CORRESPONDENCE**

**8.1** Emails - Copies sent

**8.2** MOP1- Oakthorpe speeding traffic concerns and parking near park entrance

**8.3** Wild area Donisthorpe funding request

**8.4** LRALC AGM - & Conference 18th October 2025

**8.5** Sunflower Competition

**8.6** Apple Day 12th October from 11am-3pm & 2026

**8.7** The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**8.7a** – Tree fest

**8.7b** – Planning Application 24/01236/FUL Land at Home Farm – 25 Main St Oakthorpe - retention of 3no. underground LPG gas tanks to serve the approved residential development scheme for 28 houses at home Farm

## **9. PLANNING**

### **9.1 CONSULTATIONS**

#### **CONSULTATION REQUEST**

**County Council Reference Number: 2025/CM/0121/LCC**

Location - Measham Road, Donisthorpe, DE12 7QQ

23 September 2025 2025/CM/0121/LCC

Proposal - Installation of a temporary construction access point

Applicant - Severn Trent Water Limited

#### **CONSULTATION REQUEST**

**County Council Reference Number: 2025/CM/0122/LCC**

23 September 2025 2025/CM/0122/LCC

Location - A444 (Acresford Road), Stretton en le Field, DE12 8AD

Proposal - Installation of a temporary construction access point

Applicant - Severn Trent Water Limited

#### **APPLICATION REFERENCE 25/01273/FUL**

Erection of single storey rear extension to replace existing conservatory

46 New Street Donisthorpe Swadlincote Derby

### **9.2 Permissions / OTHER OUTLINE**

#### **25/01171/OUT**

**Conversion and extension of garage to one self build dwelling**

**Garage To The Rear Of Coopers Close, Coopers Close Acresford**

*Councils' response:-*

*Having reflected ( as well as revisiting the site and talking to locals within the village) and looking at the impact of the proposed plan the resistance to the application has diminished.*

*The site is used as a building yard currently with a high level of traffic. The proposed plan aesthetically will be more welcome as will the reduction in local traffic to the site.*

*Councillors acknowledge that not all residents are happy, but this is an existing build and footprint rather than a new build.*

#### **Application reference 25/00794/NMA**

#### **REFUSAL OF PERMISSION FOR A NON MATERIAL AMENDMENT**

Non-material amendment to planning permission reference 19/00446/FULM to allow for an amendment to the description of the development to remove the quantum of development at Land At Canal Street Oakthorpe Swadlincote Derby

## **10. DISTRICT**

**To consider any matters to be put before the District Councillor.**

## **11. COUNTY COUNCIL**

**To consider any matters to be put before the County Councillor.**

## **12 FINANCE**

**12.1** RFO to report on the Council's current financial position.

Dates reminder for finance meetings

Bank interest

**12.2** Reserves – What needs to be spent by end of financial year - update

**12.3** To approve the Bank Reconciliation September 2025.

**12.4** To receive and authorise September payments list

**12.5** To receive and authorise payments as set out below.

£21.99 – electronic tape measurer (returned)

£7.50 IKEA A4 frames x3

£172.89 Office chair

£8.48 Cable

£67.32 Recorder

£24.80 Stationary

£56.96 Competition Prizes

£22.00 Paint for Memorial Soldiers

£76.49 Heavy duty shredder

**12.6** Any additional payments received since the agenda went to print will be reported at the meeting

## **13 PROPOSAL TO MOVE INTO CONFIDENTIAL**

## **14 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

**14.1** Tenant meeting

**14.2** Allotments

- Contract/policies/letter date to start

**15. Date of next meeting** – Wednesday 12<sup>th</sup> November 7pm

**16.** Meeting Closed