

Signed by :- *Kelly Gove*

Parish Manager/Responsible finance Officer and Proper Officer of council

Posted:- Thursday 3rd April 2025

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<https://www.oakthorpedonisthorpeandacresford-pc.gov.uk/>

Agenda for a Full Meeting of Council,
to be held on Wednesday 9th April 2025 @ 7pm
at Oakthorpe Leisure Centre aka ME Sports.

Acronyms – explanation

ODA- Oakthorpe, Donisthorpe & Acresford

PC- Parish Council

LRALC – Leicestershire & Rutland Association of Local Councils

LCC- Leicestershire County Council

NWLDC – Northwest Leicestershire District Council

PSCO - Police community support officers

3VNs –Three Views News

MOP – Member of the Public

AKA -Also Known As

**Annual Report to Parish – Chair Cllr N Antill-Holmes – to be shared at
Annual Meeting/ Community Awards May 19th**

AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE.

2. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson

4. MINUTES

To approve as a correct record the minutes of the meetings held on: -
Wednesday 12th February 2025

5. POLICE MATTERS

To consider any matters which may be raised by members for the Police.

5.1 Forest Beat Newsletter - information only

6. GROUNDS AND RECREATION AREAS

6.1 To receive reports from councillors.

Oakthorpe Play area

Donisthorpe Play area update on taking on responsibility

6.2 The Manager to report on any items raised by the ground's contractor.

6.3 To consider any other matters in relation to grounds and recreation facilities: -

6.3a Allotment contract

6.3b Conifer Acresford – needs removing – proposed replacing with Magnolia

6.3c Memorial grounds

-Holly bush/ Conifer branches

-Post to be repaired

7. MANAGER'S REPORT

To receive the Manager's report advising members on the position of various matters.

7.1 3VNs report – Cllr N Antill-Holmes -annual report

7.2 Local Council Awards -update on progress

7.3 .Gov email address update

7.4 Heritage Assets

7.5 Acresford – Measham Road / A444 speeding traffic issues

MVAS data

Meeting with MP – Luke Evans

7.6 Council training planning

7.7 Awards Event

7.7a -award refreshments quote

19 May (18:00 - 21:30)Annual Parish Meeting & Awards Event Pending

16 Sep (18:30 - 21:00)Networking Event Pending

7.8 Neighbourhood plan Next steps –

8. CORRESPONDENCE

8.1 Email - Copies sent. – information only

8.2 New defib installed in Donisthorpe – Scout hut

8.3 MOP1 MVAS Acresford road picking up car speeds too soon?

8.4 MOP2 Foxglove Ave trees

8.5 LRALC – Local Reorganisation options suggested

8.6 Flood drop-in session -all welcome – Councillors, Residents, Businesses

Anyone with questions ahead of the drop-in events may contact the Lead Local

Flood Authority by emailing: flooding@leics.gov.uk

8.7 – NWLDC Love Your Neighbourhood – week of Action Mon 30th – Sun 6th July

8.8 The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

8.8a Planning Application 24/01590/CLP

CERTIFICATE OF LAWFULNESS OF PROPOSED USE- REFUSED

Certificate of Lawful Proposed Development for the provision of an access with dropped kerbs (Off Ivy Close) at 13 New Street Donisthorpe Swadlincote Derby

8.8b NWLDC changes

8.8c Bulb layout in memorial grounds

8.8d 1st May County Council elections.

9. PLANNING

9.1 CONSULTATIONS – to discuss

APPLICATION REFERENCE 24/01522/FUL

PLANNING CONSULTATION

Erection of single storey rear conservatory

1 Moira Road Donisthorpe Swadlincote Derby

APPLICATION REFERENCE 25/00433/FUL

PLANNING CONSULTATION

Demolition of existing conservatory, erection of single storey rear extension and garage conversion 8 Canal Street Oakthorpe Swadlincote Derby

9.2 Permissions/Refusal/Other

PLANNING PERMISSION

10. DISTRICT

To consider any matters to be put before the District/County Councillor.

11. COUNTY COUNCIL

To consider any matters to be put before the District/County Councillor.

12 FINANCE

12.1 RFO to report on the Council's current financial position.

Carry over- bench / notice boards

- Scribe Health Check Report

- Reserves

- To approve 2024/2025 Asset list

12.2 Credit card payment March 2025 – To approve credit card payments paid.

12.3 TAX

VAT Reclaims made 2024-2025

VAT return 1st Quarter April-June Q1 £9,628.85

Received: - £9,628.85

VAT return 2nd Quarter July- Sept £785.61

Received £785.61

VAT return 3rd Quarter Oct – Dec £897.64

Received £897.64

VAT return 4th Quarter Jan- March 31st £426.38

12.4 To approve: -

12.41 Financial regs compliance

-Bank statement & reconciliation – matched and signed

-Credit cards – approved March 2025 March's to be approved

12.42 2024-2025 Statement of accounts,

12.43 Bank reconciliation as 31st March 2025

12.44 Year end (March 31st, 2025) reserves list

12.5 To approve payments list for March.

12.6 To authorise new financial year payments as set out below:

Parish Mag Printers £313

DSK Engineering Services Gate repair – £255 + VAT

12.7 To receive and authorise Any additional payments received since the agenda went to print will be reported at the meeting

13 PROPOSAL TO MOVE INTO CONFIDENTIAL

14 **CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

14.1 Crane & Walton – Land issues

14.2 Building Asset update

- TV licence

- Non-Domestic Rates – Annual Bill

14.3 Performance Management

15 Date of next meeting: -

-Full Council Wednesday 14th May 7pm Oakthorpe Leisure Centre / ME Sports

- Monday 19th May 7pm Annual Parish Meeting & Community Awards Ceremony – St Johns Donisthorpe

16. Meeting Closed