



**Three villages one community**

**Minutes of Council Meeting, held on  
Wednesday 11<sup>th</sup> March 2026 @ 7pm at Donisthorpe Youth Club (under The  
Pavillion Bar), Church Street**

Present: Cllrs N Antill-Holme (Chair),  
D Warren, M Warren, D Gelder, A Hancock-George, S Ellison, S Edwards

Kelly Grove- Proper Officer / Manager / Responsible Finance Officer  
Cllr Mick Ball – NWLDC  
MOP 5 \_4+1 new councillor)

Acronyms – explained

ODA- Oakthorpe, Donisthorpe & Acresford

PC- Parish Council

LRALC – Leicestershire & Rutland Association of Local Councils

LCC- Leicestershire County Council

NWLDC – Northwest Leicestershire District Council

PSCO - Police community support officers

3VNs –Three Views News

MOP – Member of the Public

POP – Preserve our paths

AKA -Also Known As

**Councillor To do actions**

7pm Note on order of business

**RESOLUTION: To bring forward 0326007.2 the Co-option to fill the casual  
vacancy (Manager’s Report Item 7.2) immediately – approved unanimous**

**7.02pm Cllr A Hancock-George arrives**

Council to ask questions of 3 prospective candidates – written letters in paperwork

7.08pm PROPOSAL TO MOVE INTO CONFIDENTIAL a[approved unanimous

**CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the  
press and public will be excluded from the meeting for discussion of the  
following items as publicity would prejudice the public interest by reason of  
the confidential nature of the business to be transacted.**

7.13pm Proposal to Leave confidential- approved unanimous

**RESOLVED: To co-opt Simon Edwards to the Parish Council with immediate  
effect. Approved unanimous**

### **Three villages one community**

In accordance with Section 83 of the Localism Act 1972 The successful candidate signed the Declaration of Acceptance of Office and joined the meeting. Unsuccessful candidates were thanked for their interest and invited to consider standing in the next full elections in April 2027. (Manager to notify Elections team, update website and Register of Interests.)

#### **0326001 TO RECEIVE APOLOGIES FOR ABSENCE**

Cllr T Hawke - personal  
Cllr Adam Tilbury – LCC -work  
Apologies accepted – unanimous

#### **0326003 PUBLIC QUESTION SESSION**

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson  
None.

**0326002** In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**Cllr M Warren – Friends of ODA Memorial Grounds (trustee) (non-pecuniary)**  
**Cllr N Antill-Holmes – Donisthorpe Youth Club (trustee) (non-pecuniary)**  
– Colliers Field CIC (director)

**RESOLUTION:- To bring forward item 6.3i– Friends of ODA Memorial Group – approved unanimous**

Verbal report from Cllr D Warren received.

Benches – plaques to be used in line with ODAPC memorial policy.

PC Manager to write letter of support for funding for memorial grounds

Heritage ideas -to be included

Band stand area

Apr 2026 theatre bunds, (sunken sleepers) to be installed – facing football field on grass mounds

April 2026 – 2030 Aim time to complete project.

New entrance / foot paths –

Barrier for new entrance is needed to prevent cars accessing site and children accessing road too easily. . This must not spoil – visibility splay - Manager to contact highways for advice.

Group meeting to be arranged to discuss footpath barrier without losing splay – to come back to council with suggestions.

**Three villages one community**

**RESOLUTION: To approve the name, change for grounds to Oakthorpe Donisthorpe and Acresford Memorial and heritage Gardens – approved unanimous**

**RESOLUTION: Council to write letter to support friends of Oakthorpe Donisthorpe and Acresford Memorial and heritage Gardens. To raise funds to complete the community project.**

**MOP 1** – has acquired the official NWLDC Tree Protection List for the parish will send to the Parish Manager

**0326004 MINUTES**

To approve as a correct record the minutes of the meeting held on: -  
Wednesday 11th February 2026.

**RESOLVED: Minutes approved and signed by the Chair -approved unanimous**

**7.21pm 2xMOP leave the meeting**

**0326005 POLICE MATTERS**

**0326005.1** Forest Beat January newsletter – noted

The Council noted the Beat Team's February activity, including school parking patrols at Donisthorpe School.

Cllr D Warren to meet with PSCO and relay the Ashby Road concerns. Police and school agree LCC road hatching is outside the wrong gate entrance.

Manager to report road hatching mistake to LCC

**Patch walk Oakthorpe April 16<sup>th</sup> meeting 10am Thorpe Stores Oakthorpe**

**Cllr D Warren to request mobile speed camera for parish.**

**032606. GROUNDS AND RECREATION AREAS**

**032606.1 To receive reports from councillors.**

Play areas in good order; minor re-seeding at Oakthorpe to be scheduled when conditions improve. Cllr M Warren

Rabbit holes filled in and base of slides dip levelled off in Oakthorpe Play area

Donisthorpe Playgrounds – awaiting NWLDC legal completion of transfer; noted acknowledgment from NWLDC Legal Services

Manager to arrange pressure washing of Oakthorpe & Acresford grounds - May  
Manager to request weeding of Acresford Memorial Grounds from contractor.

**Three villages one community**

**0326006.2** Grounds contractor items (Manager):None

**0326006.3** Other matters:

Blocked footpath/fallen tree on left side of Orchard – LCC response noted; ODAPC blocked cleared.

Measham PC response to future Grounds Work request noted.

**0326006.3i** Friends of ODA Memorial Group – brought forward.

**032607. Manager's Report**

To receive the Manager's report advising members on the position of various matters.

**0326007.1** 3VNs – Written/recorded update noted (Cllr Hancock-George).

**0326007.2** Casual Vacancy – brought forward

**0326007.3** Parish Defibrillators – “Provision & working together with the Parish; next steps”

Updated maintenance rota and public awareness plan -needs revisiting. Cllrs to follow up with Donisthorpe Community Group

**0326007.4** Updated Defibrillator Poster – Printing Deferred until responsibility for maintenance agreed.

**0326007.5 Policies – Governance & Data**

**Council reviewed the following policies:**

IT, Email & Cyber Security.

Social Media & Digital Communication.

Terms of Reference (TOR)for Social Media & Digital Comms Working Party.

Data Protection Policy.

Subject Access Request Procedure.

Privacy Notices Pack (Website, Councillors, Staff, Volunteers & Services); Data Breach Procedure & Register.

Website Accessibility Report.

**RESOLVED: To adopt all listed policies and publish on the website. Approved unanimous**

**0326007.6 24th March – NWL Parish Liaison (online 10:00am) – Noted.**

**0326007.7 Old Website (Weebly) –** Closure update noted; Cllr Antill-Holme to email request to complete closure and arrange redirects.

**0326007.8** MVAS update/data – Noted battery replacement on two machines and data collection for Oakthorpe & Donisthorpe machines published in 3VNs.

MOPs raised concerns about traffic speed on Ashby Road towards Willesley Wood; MVAS situated her will be turned around after next data collection. .

**Three villages one community**

**Speed watch-** requested for Parish – Resident who organised the last event could not get enough people to take part in 2025. **Cllr D Warren to talk to resident.**

**0326007.9** Precept information for parishioners –

**RESOLUTION: Precept information approved for printing and distribution.**

**Approved unanimous**

Council want to thank Cllr T Hawke for her work in preparing the leaflet.

Communications Working Party to organise and distributed (hand-delivery where possible).

Manager to organise printing.

**0326007.10** Allotment update – Recent locks replaced due to wear.

**0326007.11** Parish Kissing Gate Oakthorpe – Problems reported from Cllr M Warren – easy electric scooter access as a cut through – old and young. Feeling vulnerable.

**Cllr D Warren to report electric scooter issue – black hoody – wheelies**

**0326008. CORRESPONDENCE**

**0326008.1** Emails - Copies sent

**0326008.2** Fencing for new entrance to Memorial Grounds

**0326008.3** Highways, Transport & Waste O&S Committee – Thu 5 March 2026 – Noted.

**0326008.4** NWL Parish Liaison – Tue 9 June (10:30–11:30) – Council to chair/host – . noted

**0326008.5** Councillor training – LRALC “Public participation at meetings” course noted: members to submit further training requests.

**0326008.6** Severn Trent letter – Shared on social media; noted.

**0326008.7** LCC Cultivation Licence fee increase to £280 from 1 March 2026 – Noted.

**0326008.8** Annual Parish Meeting – Comms Group meeting 10.30 23<sup>rd</sup> March to set date.

To re visit next month

**0326008.9** Leicester’s Voice in Research – 24 March, 1:30–3:30pm, Innovation Hub – Invitation noted.

**0326008.10 MOP1** – Speed concerns on Ashby Road – **See Item 0326003.**

**0326008.11** The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**0326008.11a** MOP2 Oakthorpe resident query re rubble – Manager to advise reporting routes and consider clearance options.

**0326008.11b** Tree down in Acresford (footpath P53) – Reported; awaiting LCC update.

### Three villages one community

**0326008.11c** Burial Board course – Cllr D Warren; location to have Youth Club sort out food / HWH food come back with date.

Manager to send course information to LRALC for adding to round robin to see if other councils are interested.

**0326008.7d** – Apple Day – Donisthorpe Community Group arrange

**0326008.11d** Community Group Meetings on last Tuesday month – councillors attend.

**0326008.11e** Parish Meeting – see item **0326008.8**

**0326008.11f** MOP 3 whips Oakthorpe -

– Whips hanging from tree - school St Oakthorpe reported before to LCC  
Manager to report.

#### **0326009. PLANNING**

##### **0326009.1 Consultations**

**26/00188/FUL** – Demolition of existing dwelling; replacement single-storey self-build dwelling, 69 School Street, Oakthorpe.

**RESOLVED: No objection, subject to standard conditions re construction traffic and hours.**

**26/00172/FUL** – Outbuilding to house hobby vehicle restoration garage and hobby practice golfing range; new boundary treatment, 58 Moira Road, Donisthorpe.

**RESOLVED: To not support due to :-**

- 1. The size and height are far too large for a domestic outbuilding**
- 2. Serious impact on neighbouring homes**
- 3. The proposed use raises concerns about noise and activity**
- 4. Removal of the hedgerow and lack of biodiversity information**
- 5. Highways concerns, especially given the major development opposite**
- 6. Poor relationship with the street scene**

**While the Parish Council is not opposed in principle to residents having modest and genuinely incidental outbuildings, this proposal is simply too large, too dominant, and raises too many concerns relating to amenity, character, biodiversity, and highway safety.**

##### **0326009.2 Permissions/Decisions**

**25/01713/FUL** – Single-storey side & rear extension; retaining wall, boundary fence, and landscaping, 1 The Old Stables, Oakthorpe – Noted (permission granted).

#### **0326010. DISTRICT**

##### **DISTRICT COUNCIL**

2 plans to be produced - environment plan & traffic – need to be produce

9 months of traffic - raised

Pallet network Swadlincote – business – Letter written by Chair and Cllr Hawke

Sent to MP/ Cllr Ball, Cllr Tilbury

### Three villages one community

Road condition -degrading – road is not designed for it. – crumbling edge of the road

Legacy Fund to be launched in May – projects need to be ready to go.  
Memorial Gardens, play area, football changing rooms

Upgrade play areas in Donisthorpe - funds  
NWLDC -disappearing 2028

Consultation running to March 2026 Government  
Online meetings  
Local Plan – to be approved by full council in May – final public consultation in July till Sept  
Government inspector will hopefully approve spring 2027

Spring Clean – Great British clean week – 13 March to 29 March 2026  
Sat 21<sup>st</sup> March 10am from Youth Club -litter picking – needed on lanes

#### **0326011. COUNTY COUNCIL**

To consider any matters to be put before the County Councillor.  
Not present

**8.57pm MOP & Cllr M Ball leaves meeting**

**RESOLUTION: To suspend standing orders and continue meeting beyond 9pm – approved unanimous**

#### **0326012 FINANCES**

**0326012.1** RFO to report on the Council's current financial position.

UK-regulated financial institutions are protected by the Financial Services Compensation Scheme (FSCS), protection limit increase to £120,000. Council to keep balances under protection where practicable. Noted

**RESOLUTION: To approve the new interest saving account with Unity Trust Savings Account £85,000. Approved unanimous**

**RESOLUTION: To approve the amending of reserve pots and amount of money needed to move savings into a higher interest account (see break down in paperwork). Approved unanimous.**

**RESOLUTION: To merge identified reserve funds from finished projects to purchase MVAS machine for Oakthorpe £5368.80 . approved unanimous.**

**Three villages one community**

**0326012.2 Sign bank statements & bank reconciliation Apr 2025 – Mar 2026 – RESOLVED: All bank statements & bank reconciliation Apr 2025 – Mar 2026 – approved and signed.**

**0326012.3 Credit card payments (Dec/Jan/Feb)**

**RESOLUTION: To approve Dec 2025 /Jan/Feb 2026 Credit card break down for council website – approved unanimous**

**0326012.4 Acknowledge VAT claims for 25/26**

4th Quarter 24/25 May 2025 £426.38

1st Quarter August 2025 £639.77

2nd Quarter October 2025 £564.20

3rd Quarter Jan 2026 £1601.36

**RESOLVED: Council acknowledges VAT claims 25/26. Approved unanimous**

**0326012.5 Bank Reconciliation – February 2026 –**

**RESOLUTION:- To approve February 2026 Bank Reconciliation - approved unanimous**

**0326012.6 February payments list –**

**RESOLUTION: To approve February 2026 payment list – approved unanimous**

**0326012.7 Payments to authorise:**

Weston Tree Care – £160 Open Spaces [Power to maintain open spaces Public Health Act 1875, section 164 Open Spaces Act 1906, subsections 9, 10](#)

Dutton & Sons Engineering Ltd – £150 (Defibrillator post)

[Power to maintain open spaces Public Health Act 1875, section 164 Open Spaces Act 1906, subsections 9,10](#)

Dutton & Sons Engineering Ltd – £150 (Pedestrian mirror post) [Power to provide traffic signs and other notices Road Traffic Regulation Act, 1984, section 72](#)

Lidl – £1.99 (Hole punch) [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)

Centre works total – **£1844** (Breakdown: £60 plumber; £1,488.68 Advanced Water Company; £144 Tony Torossian Electrical Contractor, M Soper plumber £151.32)

[Power to provide and equip community buildings LGA 1972, section 133](#)

**RESOLUTION: To approve payments listed. Approve unanimous**

**0326012.8 Additional payments since agenda print:**

£25 – Plumber (Martin Soper) – Repair to outside tap at OLC [Power to provide and equip community buildings LGA 1972, section 133](#)

**Three villages one community**

£63 – 5×4 First Class Large Letter stamp book [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)

£54.40 – 4×8 First Class stamp book [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)

£106.58 – CISWO (peppercorn) rent [Power to provide and equip buildings for use of clubs having athletic, social, or recreational objectives Local Government Miscellaneous Provisions\) Act 1976 s.19](#)

**RESOLUTION: To approve additional payments listed. Approve unanimous**

*21.18pm MOP leaves meeting*

**0326013 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**RESOLUTION: To move into confidential- Approved unanimous**

**0326014 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

**14.1 Solicitor update**

Green Donisthorpe owned by LCC

**RESOLUTION: To keep maintaining the green & hedge. Let parish know council are maintaining land, tree, hedge that is not owned by the parish. Approved unanimous**

**14.2 Leisure Centre- flooding -update - ongoing**

**14.3 Tenant update & next meeting -awaiting email.**

**RESOLUTION: To move out of confidential 21.30pm - approved unanimous**

**0326015. Date of next meeting – Wednesday 8<sup>th</sup> April 7pm**

**0326016. Meeting Closed 21.33pm**