



Three villages one community

**Minutes of Council Meeting, held on
Wednesday 11th February 2026 @ 7pm at Donisthorpe Youth Club (under The
Pavillion Bar), Church Street**

Present: Cllrs N Antill-Holme (Chair),
D Warren, M Warren, D Gelder, A Hancock-George, T Hawke,

Kelly Grove- Proper Officer / Manager / Responsible Finance Officer
Cllr Mick Ball – NWLDC
Cllr Adam Tilbury – LCC
MOP 1

Acronyms – explained

ODA- Oakthorpe, Donisthorpe & Acresford

PC- Parish Council

LRALC – Leicestershire & Rutland Association of Local Councils

LCC- Leicestershire County Council

NWLDC – Northwest Leicestershire District Council

PSCO - Police community support officers

3VNs – Three Views News

MOP – Member of the Public

POP – Preserve our paths

AKA -Also Known As

Councillor To do actions

0226001 TO RECEIVE APOLOGIES FOR ABSENCE.

S Ellison - personal

Apologies accepted – unanimous

0226003 PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson

0226002 In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr M Warren – Friends of ODA Memorial Grounds (trustee)

Cllr N Antill-Holmes – Donisthorpe Youth Club (trustee)

– Colliers Field CIC (director)

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0226004 MINUTES

To approve as a correct record the minutes of the meeting held on: -
Wednesday 14th January 2026,
Extraordinary Meeting Wednesday 28th January,
Finance 29th October 2025 & Finance 26th November 2025

RESOLUTION: To approve as a correct record the minutes of the meetings held on:- Wednesday 14th January 2026, Extraordinary Meeting Wednesday 28th January, Finance 29th October 2025 & Finance 26th November 2025 – all approved unanimous

0226005 POLICE MATTERS

0226005.1 Forest Beat January newsletter – noted

Beat walk Friday 13th February –10am outside Thorpe Store - Cllrs M & D Warren to attend

022606. GROUNDS AND RECREATION AREAS

022606.1 To receive reports from councillors.

All play areas are in good order. Cllr M Warren

Playground assessments for all three parish playgrounds completed by The Playground Company

Re:- Donisthorpe Playgrounds – ODAPC are awaiting NWLDC legal department over transference of Donisthorpe Playgrounds responsibility.

The whole parish of Oakthorpe, Donisthorpe & Acresford has been paying 'special expenses' on their council tax bill for Donisthorpe Playground works. When the play area's responsibility is transferred back to ODAPC NWLDC will refund some special expenses funds back minus any remaining fence cost.

Oakthorpe playarea will need grass seeding in patches once wet weather has settled.

Cllr M Warren will fill rabbit holes with soil once wet weather has settled.

022606.2 The Manager to report on any items raised by the ground's contractor.
None

022606.3 To consider any other matters in relation to grounds and recreation facilities.

022606.3i Friends of ODA Memorial Group – report Cllr D Warren

Oakthorpe Chapel – Cllr D & M Warren look at memorial plaques/stones

Council support renaming of site to include– Heritage Gardens – This will be taken back to the group for decision.

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Manager to clarify amount saved in reserves for Memorial Group project and explaining reclaiming of VAT expense on invoices with VAT declared. This refunded amount will be returned to the memorial project pot.

Benches under PC – Ex Cllr John Hair’s wife’s memorial bench is in wrong place – this appeared and was not applied for officially.

Options:-

- offer the bench back to the family
- relocate bench to the orchard
- replat plaque adding Cllr John Hair
- ODAPC to sponsor new bench with plaque.

Manager to contact family

022607. Manager’s Report

To receive the Manager’s report advising members on the position of various matters.

022607.1 3VNs report – Cllr N Antill-Holmes – 3VNs written and recorded

Use written script written by group to record & upload to social media.

022607.2 3VN report dates/names discussed and amended

022607.3 Meeting dates – **noted** – All full council meetings 2nd Wednesday of month except August.

022607.4 Casual Vacancy Closing date Fri 6th – potential candidates will be invited to the next council meeting . Wednesday 11th March

022607.5. Parish defibrillator update – last defib installation Sat 14th February 2026 – signage walk needed – notices to be placed at the side of each defibrillator.

Cllr T Hawke to update defibrillator location map

022607.6 Mirror update – in place on Poplar Avenue Donisthorpe

Oakthorpe Coronation Lane needs mirror – Councillor D & M Warren to approach landowner to approve siting of post.

022607.7 **Old Council website on Weebly – to be shut down – Cllr Antill-Hoilmes has access to site and will action.**

022607.8 MVAS update -

Oakthorpe & Acresford Road Donisthorpe needed battery replacing.

Manager to collect data.

022607.9 Precept information to be prepared for parishioners – Communications

Working Party – Cllr Hawke, Cllr D Warren, Cllr Hancock-George, Cllr Ellison

Councillors to look at proposed information prepared by Cllr T Hawke

Councillors to deliver by hand to reduce costs

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0226008. CORRESPONDENCE

0226008.1 Emails - Copies sent

0226008.2 LCC -Gritting responsibilities - LCC check and fill the bins annually before inclement weather.

0226008.3 Parish Grit bins update - All three words locations have been record in Civic-ly, a scribe programme.

Bin on Dawkins Road has a cracked lid – will need monitoring to check it is not letting in water.

0226008.4 Moira Furnace Launch Event – Friday 20th March 9.45am - noted

0226008.5 Councillor training -

Councillors to look at offered training – let manager know if they cannot find a training session they would like to attend. Council needs to attend training to enable the council to re-apply for The Local Award Scheme .

0226008.6 NWLDC - Adjusting boundaries of existing councils – letter sent - Future Provision of Sporting Facilities in Donisthorpe – letter sent

0226008.7 The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

Revisit name change – future agenda

0226008.7a – Apple Day – Donisthorpe Community Group arrange

– Community Group Meetings on last Tuesday month – councillors to investigate Who is arranging Apple Day.

0226008.7b

PLANNING CONSULTATION

APPLICATION REFERENCE 26/00135/FUL

Demolition of existing conservatory and lean to infill extension and erection of a single storey rear extension 36 New Street Donisthorpe Swadlincote Derby

0226008.7c PLANNING CONSULTATION

APPLICATION REFERENCE 26/00167/TPO

Works to 2no Lime Trees to remove broken limb, deadwood and epicormic growth up to 7m (Protected by Tree Preservation Order)

Woodview 21 Chapel Street Donisthorpe Swadlincote

no comments

0226008.7d – Internal Audit – propose LRALC service

RESOLUTION: Council approves LRALC for internal audit service 2026

0226008.7e Annual Parish Meeting – to discuss – land banking.

Church to be booked for – Fri/ Sat

Communication Group to set a date and agenda for annual meeting

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0226008.7f Remove water damaged assets from list – 3x chrome books, handsfree telephone & extension phone. Filing cabinet.

RESOLUTION – Approval to remove and dispose of:- the water damaged equipment:-

- ASUS CX1500CKA-BR0007
- ASUS notebook pc CX1500CKA-BR0007
- ASUS CX1400CKA-EK0018
- LENOVO YOGA -710-141KB
- Phone + extension Vtech ES2001
- Filing Cabinet – mouldy & swollen -

Approved unanimous

0226008.7g Email from Raby PC chair invitation to join 'Villages Together! 'A Coalition of Parish Councils in Leicestershire & Rutland'

RESOLUTION:- ODAPC agree to join 'Villages Together' - A coalition of Parish Councils in Leicestershire & Rutland- approved unanimous

RESOLUTION: - ODAPC agreed to allow the use of the Parish Council's name in any publicity 'Villages together' may share

02260088.7h Burial Grounds – maintenance contract out for tender – on website. .

02260088.7i NWLDC Nuisance parking leaflet – Notices to be put on notice boards and not to be given out.

0226009. PLANNING

0226009.1 CONSULTATIONS

APPLICATION REFERENCE 25/01713/FUL

PLANNING CONSULTATION

Erection of single storey side and rear extension. Retaining wall, new boundary fence and associated landscaping

1 The Old Stables Oakthorpe Swadlincote Derby

Noted

0226009.2 Permissions / OTHER OUTLINE

Application reference 25/01758/FUL

PLANNING PERMISSION

Erection of a first-floor rear extension (Re-submission of planning permission 12/00454/FUL) at 43 Chapel Street Oakthorpe Swadlincote Derby

Noted

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Application reference 25/01577/TPO

CONSENT FOR WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER (TPO) Town and Country Planning Act 1990

Works to fell 1no. Pine Tree to a height of 3 metres and retain stump (Protected by Tree Preservation Order 162) at 5 Stanleigh Gardens Donisthorpe Swadlincote Derby

Noted

Application reference 25/01631/CLP

CERTIFICATE OF LAWFULNESS OF PROPOSED USE

Certificate of Lawful Proposed Development for the insertion of a rear dormer window and erection of detached garage. Insert roof light to front roof slope. at 1 Seals Road Donisthorpe Swadlincote Derby

Noted

Application reference 25/01589/FUL

PLANNING PERMISSION

Town and Country Planning Act 1990

Installation of air source heat pump at 79 New Street Donisthorpe Swadlincote Derby - **Noted**

0226010. DISTRICT

To consider any matters to be put before the District Councillor.

- Government consultation – 3 schemes – encouraging all to complete –
- letter from Severn Trent – warning several roads will be partially/ totally closed roads to investigate . Will help with flood limitation this is 10/15yrs overdue

Increase storage and capacity sewage capacity at Measham & Packington – to prevent effluence being pumped into River Meese. Pipeline will be placed in the summer, and Severn Trent will communicate with local communities as they are developing a communication plan.

-NWLDC budget – business rates review expecting budget to be cut – better financial flexibility – setting up a legacy fund of several million on legacy projects – people encouraged to put forward bids to fast-track projects to apply £250,000–

Suggested a councillor draws up plans – to apply – football, play park -

- Suggested a new play area – on old miners' welfare – push forward asap

Clr Antill-Holmes to write to CISWO about identified land

- Mercia 2 development (see info)

Step by step -

Site access works will take 9month to complete and will affect access on to A444

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Not allowed to dig up roads as they believe they have sufficient access to present systems –

- Community funds - £100,000 – small projects

Diversion – for road closure –

Cllr N Antill-Holmes to write to Cllr Adam Tilbury – about how diversion will cause issues locally. – for a meeting at LCC

Restart community liaison group

Proposal for community funds to Memorial gardens as railings costing £88,000 –

0226011. COUNTY COUNCIL

To consider any matters to be put before the County Councillor.

Acresford Environment Agency - Quarry & Holbrook -

Dumping of materials – Criminal actions –

Lifted ridge by 30ft Jurassic Coastline & cliff edge

Environment Agency not responding to Cllr A Tilbury

The runoff is petrol looking - toxic pits were identified

On going

Oakthorpe - road cleaning after road works

Council tax up 2.99%

Norton Heath Dev 10,000 houses – on farmland – access will be off A42/A444 this is conisations and an ongoing issue.

RESOLUTION: To suspend standing orders to go beyond 9pm – approved unanimous

Free tree scheme – coming

Cllr Antill Holmes to apply for whips for allotments

Church car park – LCC – being chased up over ownership and repair work needed on ground.

Cllr M Warren to apply for fence post -way markers

9.07pm MOP & Cllr A Tilbury & Cllr M Ball leave meeting

0226012 FINANCES

0226012.1 RFO to report on the Council's current financial position.

Reserves moved into project pots – no further finance meeting needed

0226012.2 To approve the Bank Reconciliation January 2026.

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RESOLUTION: To approve January 2026 Bank Reconciliation - approved unanimous

0226012.3 To receive and authorise January payments list

RESOLUTION: To approve January 2026 payments listed - approved unanimous

0226012.4 To receive and authorise payments as set out below.

£167.96 Amazon plastic boxes with lockable lids 1x3 £41.99 x 4 - [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)

£51.99 Toshiba portable storage - [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112-](#)

£26.36 A4 paper ream x 5 - [Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112](#)

£648.00 Playground Operation Inspection [Power to maintain land for open spaces Open Spaces Act 1906, ss.9 and 10](#)

£125 LCC Oakthorpe Play area ground rent [Power to maintain land for open spaces Open Spaces Act 1906, ss.9 and 10](#)

RESOLUTION: To approve January 2026 additional payments - approved unanimous

21.08pm

0226013 PROPOSAL TO MOVE INTO CONFIDENTIAL

RESOLUTION: To move into confidential- Approved unanimous

0226014 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

0226014.1 14.1 Leisure Centre flooding – awaiting insurance drying team

0226014.2 Tenant minutes & next meeting – to be arranged -Cllr S Ellison

RESOLUTION: To move out of confidential 21.12pm - approved unanimous

0226015. Date of next meeting – Wednesday 11th March 7pm

0226016. Meeting Closed **21.13pm**



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