Three villages one community

Minutes of Council Meeting, held on
Wednesday 14th January 2026 @ 7pm at Donisthorpe Youth Club (under The Pavillion Bar), Church Street

Present: Cllrs N Antill-Holme (Chair), D Warren, M Warren, A Hancock-George, S Ellison

Kelly Grove- Proper Officer / Manager / Responsible Finance Officer
Cllr Mick Ball – NWLDC
Cllr Adam Tilbury – LCC
MOP 1

Acronyms – explained
ODA- Oakthorpe, Donisthorpe & Acresford
PC- Parish Council
LRALC – Leicestershire & Rutland Association of Local Councils
LCC- Leicestershire County Council
NWLDC – Northwest Leicestershire District Council
PSCO - Police community support officers
3VNs –Three Views News
MOP – Member of the Public
POP – Preserve our paths
AKA -Also Known As
Councillor To do actions

012601 TO RECEIVE APOLOGIES FOR ABSENCE.
Cllr D Gelder – work

Apologies accepted – unanimous

012603 PUBLIC QUESTION SESSION
Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson
1xMOP present representative KE from Memorial Group

RESOLUTION: To bring forward 01266.3iv Friends of ODA Memorial Group - approved unanimous

Memorial grounds
– foot paths to be started 2nd week of Jan – asphalt to be removed
-Works to create amphitheatre
-Opening onto Church Street long term aim is for railings to be fitted.

012602 In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr M Warren – Friends of ODA Memorial Grounds (trustee)
Cllr N Antill-Holmes – Donisthorpe Youth Club (trustee)
– Colliers Field CIC (director)

012604 MINUTES

To approve as a correct record the minutes of the meeting held on: - Wednesday 10th December 2025 – approved

RESOLUTION: To approve as a correct record the minutes of the meeting held on: Wednesday 10th December 2025 –. approved unanimous

012605 POLICE MATTERS

012605.1 Forest Beat December newsletter – noted

Priority –

Drug Dealing & Anti-Social Behaviour

Police have received reports of drug use and associated ASB in this area. The Police are working closely with residents and partner agencies to find long-term solutions.

Road Safety Around Primary Schools

Concerns have been raised about inconsiderate parking and road use near local schools. Police are working with NWLDC enforcement teams and schools to promote safer environments for children and parents.

Licensing Checks -these are being done locally

01266. GROUNDS AND RECREATION AREAS

01266.1 To receive reports from councillors.

All play areas are in good order. Cllr M Warren

01266.2 The clerk to report on any items raised by the ground's contractor.

- Orchard footpath to road – completed
- Turf laid in Oakthorpe Play area – completed

01266.3 To consider any other matters in relation to grounds and recreation facilities.

Oakthorpe playground rabbit holes to be filled – Cllr M Warren will fill when weather permits

01266.3i Friends of ODA Memorial Group – report Cllr D Warren
Report given under 012603 PUBLIC QUESTION SESSION

01267. Manager's Report
To receive the Manager's report advising members on the position of various matters.
01267.1 3VNs report – None this month

012607. Manager's Report
To receive the Manager's report advising members on the position of various matters.
012607.1 3VNs report – Written by Cllr Warren for Feb 3VNs
012607.2 Blind spot mirrors – update on installation
Suitable location not found in Oakthorpe.
'The ground is too hard in Donisthorpe, and the correct shaped post is needed. There is already a concrete post in place on Narrow Lane so another suitable post can be attached to this which will hold the mirror.
Council to consider retrospectively complete Application form from the Special Projects Team, email: ETDlicences@leics.gov.uk
The fee for this application is £235. Payment must be made via BACS before the approval of this application. This is so LCC install a post. This will be revisited when needed.

012607.3 New Year/ 3VNs video for social media
Media team to meet to discuss video shorts and how to present the budget and precept,
012607.4 MVAS – Ashby Road update
MVAS has been paid for. At present it is being constructed. It will be delivered shortly.

012607.5. Parish defibrillator update
Defibrillator has been installed at 'Robins' Hardware store Oakthorpe.
Awaiting the bracket to install the Oakthorpe machine on The Square.
Cllr D Warren write a report for the February 3VNs about the defibrillators in the parish – recognising the involvement of the different groups**.**
012607.6 Precept information to be prepared for parishioners –
Communications Working Party – Cllr Hawke, Cllr D Warren, Cllr Hancock-George, Cllr Ellison to meet.
012607.7 Allotments update
Fencing completed – positive comments received.
Manager to chase delayed rent payments.

012607.8 Broken branch – Green Oak Tree Chapel St/ Church St
Due to health and safety hazard the manager authorised the removal of the hanging branch. – Works completed

012608. CORRESPONDENCE
012608.1 Emails - Copies sent
012608.2 MOP1- Broken Gate Redfern Road/Silver Street reported to LCC
Response received from LCC– *the gate was attached to a way marker – The land owner is responsible for the gate.*
This gate attached to a metal post which is out of the ground.
ODAPC to investigate the land owner – in mean time the gate will be removed and stored by Cllr M Warren

012608.3 NWLDC Election costs sent by NWLDC via email and shared.
Council have budgeted for an election and the subsequent costs

012608.4 Community Governance review NWLDC – NWLDC M. Ball
012608.4i Opportunity to request a rename to "Oakthorpe , Donisthorpe and Acresford COMMUNITY Council"
Council to consider in future due to associated costs -website and other branding. It is felt the name 'parish' although historical, is out dated and has people wrongly believing it is tied to the church.

012608.4ii Boundary between Donisthorpe and Moira is in the wrong place ! ALL the properties along Moira Rd (that becomes Measham Rd) are physically connected to and part of Donisthorpe village , as are ALL the properties along Donisthorpe Lane (including Poplar Avenue). Question – Should these properties be part of ODA parish?
Manager to write to NWLDC requesting they consider :-
Moira Road. Ao top of hill, Donisthorpe Lane & roads off it.
These roads at present are tied to Ashby Woulds -ODAPC would like to request that in the review these roads should really be under ODA Parish as they and parishioners link more with Donisthorpe.

012608.5 Speed Watch (emails sent 19/12 & 22/12)
Cllr D Warren to talk to previous coordinators. Difficulty is finding residents who will do the watch across all three villages

012608.6 Flood box demonstration – LCC Thursday 5th February 1pm noted
012608.7 Oakthorpe Primary School Admissions Policy -noted
012608.8 LCC budget proposals for different tiers using pioneering top to bottom efficiency reviews. Short Survey (sent 17/12 noted

012608.9 Parish Grit bins
Requests for new salt bins are only approved where the location meets the following criteria::-
The road is not on a route we treat routinely before freezing. This is also known as a precautionary salting route.
The road has a steep incline or sharp bend
The local Council has met the costs of such provision
The local Council has identified an area on the highway suitable for a salt bin or agreed a location with an adjacent property or land owner

Manager to photograph salt bins, noting What three words, and check salt bin level. Report any empty bins to Cllr A Tillbury

012608.9 The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

012608.91NWLDC budget briefing available for NWL parish and town councils to attend. The details are as follows: date: Thursday, 15 January Time: 6pm - 8pm Location: Abbey Room, Stenson House – Noted
Manager to attend online

012608.92 Council casual Vacancy – Advertised under NWLDC instructions. Council can co-opt from Feb 11th

012608.93 Application reference 25/01577/TPO
Registered 12 November 2025
Decision Date 12 January 2026
CONSENT FOR WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER (TPO) Town and Country Planning Act 1990
Works to fell 1no. Pine Tree to a height of 3 metres and retain stump (Protected by Tree Preservation Order 162) at 5 Stanleigh Gardens Donisthorpe Swadlincote Derby - noted

012608.94 APPLICATION REFERENCE 25/01758/FUL
PLANNING CONSULTATION
Proposal: Erection of a first-floor rear extension (Re-submission of planning permission
12/00454/FUL)
Location: 43 Chapel Street Oakthorpe Swadlincote Derby
Noted

012609. PLANNING
01269.1 CONSULTATIONS
9. PLANNING
9.1 CONSULTATIONS
APPLICATION REFERENCE 25/01758/FUL
Proposal: Erection of a first-floor rear extension
(Re-submission of planning permission 12/00454/FUL)
Location: 43 Chapel Street Oakthorpe Swadlincote Derby
Noted

APPLICATION REFERENCE 25/01012/REM
Proposal: Demolition of existing buildings and erection of up to three dwellings (reserved matters to include appearance, scale and landscaping to outline application 21/00438/OUT)
Location: 49 Chapel Street Oakthorpe Swadlincote Derby
Noted

012609.2 Permissions / OTHER OUTLINE

9.2 Permissions / OTHER OUTLINE
Application reference 25/01455/PIP
Registered 17 October 2025
Decision Date 12 December 2025
PERMISSION IN PRINCIPLE
Town and Country Planning (Permission in Principle) Order 2017
Permission in Principle for one self-build dwelling at Land Off Chapel Street Oakthorpe Leicestershire

012610. DISTRICT
To consider any matters to be put before the District Councillor.
The future development of sporting facilities in Donisthorpe.
Issues with lack of changing facilities, parking, pitch drainage, sports equipment for parishioners to use.
- Manager to write a letter to NWLDC to consider these issues about future development.

012611. COUNTY COUNCIL
To consider any matters to be put before the County Councillor.
- Flooding issues in Oakthorpe & Donisthorpe

012612 FINANCES

012612.1 RFO to report on the Council's current financial position.

Savings options due to council reserve account accrued interest

RESOLUTION: To approve moving of £75,000 from Unity Trust Bank to Hinckley & Rugby Building Society Account . Approved unanimous

Over £500 payments on website for July- Sept Oct-Dec -noted

012612.2 Taxbase & Precept recommendation for 26/27 from NWLDC -noted

012612.3 To approve the Bank Reconciliation December 2025.

RESOLUTION: To approve December 2025 Bank Reconciliation - approved unanimous

012612.4 To receive and authorise December payments list

RESOLUTION: To approve December 2025 payments listed - approved unanimous

012612.5 To receive and authorise payments as set out below.

£5,368.80 Westco tec 'Slow Down' Dual Colour Speed Indicator Device (Portable Solar) Bluetooth Data & Portable Solar Kit *Power to provide traffic signs and other notices Road Traffic Regulation Act 1984, s.72*

£50 Plumber M Soper- Call out re burst pipe at ODAPC Asset. *Power to provide facilities for obtaining water Public Health Act 1936, s.125*

012612.6 Any additional payments received since the agenda went to print will be reported at the meeting

LRALC internal audit services £304.50 Power to carry out council functions Local Government Act 1972ss. 101, 111 and 112

Weston Treecare £40 Power to maintain land for open spaces Open Spaces Act 1906, ss.9 and 10

RESOLUTION: To approve December 25 /January 2026 additional payments - approved unanimous

20.26pm

012613 PROPOSAL TO MOVE INTO CONFIDENTIAL

RESOLUTION: to move into confidential- Approved unanimous

012614 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

012614.1 14.1 Leisure Centre flooding – awaiting insurance drying team
012614.2 Tenant minutes & next meeting – to be arranged -Cllr S Ellison

RESOLUTION: To move out of confidential 20.35pm - approved unanimous

012615. Date of next meeting – Wednesday 11th February 7pm
012616. Meeting Closed **20.39pm**