



## Three villages one community

*Kelly Grove - Sent Thursday 3rd September 2026*

<http://www.oakthorpedonisthorpeandacresford-pc.gov.uk>

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To the Chairperson and members of the Parish Council  
I hereby summon you to attend the September **Parish Council Meeting**, to be held on Wednesday 9<sup>th</sup> September 2026 @ 7pm at St John's Church Heart of the village Donisthorpe. To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

### AGENDA

#### 1. TO RECEIVE APOLOGIES FOR ABSENCE.

2. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

#### 3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson of the meeting.

##### - K Robson

Neighbourhood plan questionnaire – see report

Campaign to Protect Rural England £60pa – see report

Ecology Assessment quote

#### 4. MINUTES

To approve as a correct record the minutes of the meetings held on: -  
Wednesday 8<sup>th</sup> July 2026,

#### 5. POLICE MATTERS

To consider any matters which may be raised by members for the Police.

Fire at Oakthorpe Play area

Cllrs M & D Warren, Manager, PCSO Maddie Fearn, Cat Ridgeway from NWLDC attended a patch walk around Donisthorpe Memorial Gardens and the surrounding areas. This was arranged following recent reports of anti-social behaviour, including damage within the Memorial Gardens, the removal of

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coping stones from a wall which were subsequently thrown into the road, creating a potential risk to road users, and further anti-social behaviour within the local cemetery.

Reports received – July/August 2026

## **6. GROUNDS AND RECREATION AREAS**

To receive reports from councillors

**6.1** To receive reports from councillors.

**6.2** The manager to report on any items raised by the ground's contractor. –

Asked to removed dried grass and timber from memorial park,

Asked to quote for rubber matting replacement.

**6.3** To consider any other matters in relation to grounds and recreation facilities.

**6.3i**– Friends of ODA Memorial Group – report Cllr D Warren

- CCTV

- Memorial Gardens access/ barrier recommendations by LCC highways

**6.4** Dawkins & Buttercup play areas responsibility update

**6.5** Neighbourhood Plan update – procedure and collecting support from parishioners (move to public session if requested)

**- Meeting booked at Church? - to share plans**

**6.6 Hill Street Green trees** - Felled 1x dying back silver birch tree to near ground level, Removed stump below ground level from 1x silver birch tree, Removed dead wood from canopy of 1x silver birch tree. All waste removed from site.

## **7. Manager's Report**

To receive the Manager's report advising members on the position of various matters.

**7.1** 3VNs report – Cllr T Hawke – 3VNs written and recorded

**7.2** Causeway one net work -showing where works are happening.

**7.3** Communication group- 'Pick up your dog's poo' competition.

**7.4** Local Plan response sent 31<sup>st</sup> July in support

**7.5** Crash map -email send to highways requests re assessment of area.

**7.6** AI policy & use for council (report & policy)

**7.7** Unitary Authority - dough nut approved (Whole of Leicestershire & city expanded)

**7.8** Identifying Local Issues – Acresford Traffic Accident issue (see report)

**7.9** LCC Strategic plan -see report

**7.10** LCC Consolidation Order response sent 1<sup>st</sup> Sept 26

**7.11** LCC Speed Limit Order 2026 (see report)



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### **8. CORRESPONDENCE**

**8.1** Emails - Copies sent

**8.2 MOP1** - Church -rainbow bench to cemetery – hedge over grown blocking path

**8.3 MOP2** – Request for Letter box top end of Ashby Road

**8.4** Jack's Poo -dead swan

**8.5** Colours of NWL including ODAPC's colourful contribution

**8.6** Severn Trent email – re trespass and public session

**8.7** Apple Day

**8.7i** Parish council merchandise – logo sticker, pens & bags

**8.8** Village Together Group – new lead person needed

**8.9** Parish & Boundary changed – deadline for consultation – **Sunday 13<sup>th</sup> Sept.**

**8.10** Big Conversation About care – The Casey Commission

**8.11** Better Public Transport for Leicestershire Area 0 2pm Sat 3<sup>rd</sup> October Leicester Quaker Meeting House LE2 1WP

**8.12** The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

### **9. PLANNING**

#### **9.1 CONSULTATIONS**

##### **APPLICATION REFERENCE 26/00902/FUL**

Proposal: Erection of building for storage of animal feed, bedding and other equipment for the upkeep of the land

Location: Land To The Rear Of Coopers Close DE12 8AJ

**APPLICATION: 26/00899/OUT** relating to the outline proposal for four detached self-build dwellings on land off Chapel Street, Oakthorpe.

**Council's response attached**

#### **9.2 PLANNING PERMISSION**

APPLICATION REFERENCE: 26/00900/CLP

Certificate of lawful proposed development for the erection of a single-storey side extension

Location: Prospect House 12 Chapel Street Oakthorpe Swadlincote

### **10. DISTRICT**

**To consider any matters to be put before the District Councillor.**

### **11. COUNTY COUNCIL**

**To consider any matters to be put before the County Councillor.**

- Acresford Environment Agency - Quarry & Holbrook
- Parish water issues raised by resident

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**12 FINANCE**

**12.1** RFO to report on the Council's current financial position.

- Reserves balance

Credit card lists, Bank rec to match with statement. Both need checking & signing.

**12.2** To approve the Bank Reconciliation July & August 2026.

**12.3** To receive and authorise July & August payments list

**12.4** To receive and authorise payments as set out below.

Weston Tree Care £620

NALC – NHP training £42

Post Office legal letter £10.95

30 Speed limit sign £6.90

Storage box laminating pouches £12.44

Magnets £7.99

A3 laminating pouches £24.80

Folders £14.99

Whiteboard £23.76

Highlighters £6.68

A4 Paper £17.87

Computer Mouse £7.11

White card £8.92

**12.9** Any additional payments received since the agenda went to print will be reported at the meeting

**13 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**14 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

**14.1** Solicitor update (HMRC rent & lease update)

**14.2** Pension Regulator

**14.3** Staff opportunity

**14.4** Staff holiday

**14.5** Insurance claim settled

**14.6** Allotment check – set date

**15.** Date of next meeting – Wednesday 14<sup>th</sup> October 7pm

**16.** Meeting Closed