



## Three villages one community

*Kelly Grove - Sent Thursday 5<sup>th</sup> March 2026*

<http://www.oakthorpedonisthorpeandacresford-pc.gov.uk>

---

To the Chairperson and members of the Parish Council  
I hereby summon you to attend the **Monthly Meeting of Council**, to be held on  
Wednesday 11<sup>th</sup> March 2026 @ 7pm at Donisthorpe Youth Club -under Pavillion  
Bar aka Jungle Madness. To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of  
the meeting.

### AGENDA

#### 1. TO RECEIVE APOLOGIES FOR ABSENCE.

2. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

#### 3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson of the meeting.

#### 4. MINUTES

To approve as a correct record the minutes of the meetings held on: - Wednesday 11<sup>th</sup> February 2026,

#### 5. POLICE MATTERS

To consider any matters which may be raised by members for the Police. Report received – February 2026

School Parking Patrol – Donisthorpe School

The Beat Team have been out conducting parking patrols outside the following schools

#### 6. GROUNDS AND RECREATION AREAS

To receive reports from councillors

**6.1** To receive reports from councillors.

**6.2** The manager to report on any items raised by the ground's contractor.

**6.3** To consider any other matters in relation to grounds and recreation facilities.

NWLDC Legal services Team – acknowledgement of legal agreement sent



## **Three villages one community**

-Measham PC response to ODAPC's request for future Grounds Work request  
-Blocked footpath and fallen tree down left side of Orchard – -  
LCC's response & ODAPC action

**6.3i**– Friends of ODA Memorial Group – report Cllr D Warren

### **7. Manager's Report**

To receive the Manager's report advising members on the position of various matters.

**7.1** 3VNs report – Cllr A Hancock-George – 3VNs written and recorded

**7.2** Casual Vacancy Closing date Fri 6<sup>th</sup> – meeting council Wednesday 11<sup>th</sup> March

**7.3** Parish Defibrillators – 'Provision and working together with the Parish'.- Next steps forward

**7.4** Share the updated defibrillators poster -in colour, on the BACK of the 3VN?

#### **7.5 Policies:-**

IT, email & Cyber Security Policy

Social Media & Digital Communication Policy

Terms of Reference for Social Media & Digital Communication Working Party

Data Protection Policy

Subject Access Request Procedure

Privacy Notices Pack -Website, Councillors, Staff, Volunteer & Services

Data Breach Procedure & register

Website Accessibility report

**7.6** 24<sup>th</sup> March NWL Parish Liaison meeting online only 10:00am. The agenda will be shared with attendees one week before the meeting. Currently this include: -

Community Governance Review

**7.7** Old Website – Weebly – to be shut down - update

**7.8** MVAS update /data

**7.9** Precept information to be prepared for parishioners – Communications Working Party – Cllr Hawke

**7.10** Allotment update

**7.11** Parish Kissing Gates removed – new issues – Cllr M Warren

### **8. CORRESPONDENCE**

**8.1** Emails - Copies sent

**8.2** Fencing for new entrance to memorial grounds

**8.3** Highways, Transport and Waste Overview and Scrutiny Committee, Thursday, 5 March 2026, 2.00 pm

**8.4** NWL Parish Liaison – Tuesday 9<sup>th</sup> June 10:30 - 11:30 am -council to chair/ host

**8.5** Councillor training

- Public participation at meetings LRALC course

- Any further training requests

## Three villages one community

8.6 Severn Trent Letter – posted on social media


8.7 LCC . New fee for a cultivation licence application is now £280 from 1st March 2026


8.8 Annual Parish Meeting update


### **8.9 Leicester's Voice in Research – Community Organisations Needed!**

Community organisations across Leicester, Leicestershire and Rutland are invited to take part in Leicester's Voice in Research, a major Collaboratory Research Hub initiative designed to understand the complex challenges facing our local communities and shape future university research.

This year's workshop will be held on:

 Date: 24 March 2026

 Time: 1:30pm – 3:30pm

 Venue: Innovation Hub, 128 Regent Road, University Leicester, LE1 7PA

8.10 MOP1 -Concerned over speed of traffic leaving Donisthorpe Village down Ashby Road towards Willesley Wood. Many groups are walked without footpath to Hick Lodge by school, cyclists, runners, walkers – very concerned an accident will happen.

8.11 The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

8.11a MOP1 – Oakthorpe resident rubble dumped asking question over removal

8.11b Tree down in Acresford word footpath P53

8.11c Burial Board Course

8.11d Community Group Meetings update Apple Day.

8.11e Parish Meeting

## 9. PLANNING

### 9.1 CONSULTATIONS

#### **APPLICATION REFERENCE 26/00188/FUL**

Demolition of existing dwelling and replacement with new, self-build, single storey dwelling

69 School Street Oakthorpe Swadlincote Derby

#### **APPLICATION REFERENCE 26/00172/FUL**

Erection of outbuilding to house hobby vehicle restoration garage and hobby practice golfing range and new boundary treatment

58 Moira Road Donisthorpe Swadlincote Derby

### **PLANNING PERMISSION**

#### **Application reference 25/01713/FUL**

Erection of single storey side and rear extension. Retaining wall, new boundary fence and associated landscaping. at 1 The Old Stables Oakthorpe Swadlincote Derby

## **10. DISTRICT**

**To consider any matters to be put before the District Councillor.**

- Mercia Park Phase 2

## **11. COUNTY COUNCIL**

**To consider any matters to be put before the County Councillor.**

- Acresford Environment Agency - Quarry & Holbrook
- Mercia Park Phase 2

## **12 FINANCE**

**12.1** RFO to report on the Council's current financial position.

-Reserves – Approve

-Resolve to move £85,000 into savings account from specified Saving POTs – see paperwork. An increase of £10,000 previously agreed.

- Discuss/resolve to use savings to purchase one of the two MVAS still needed in the Parish - Oakthorpe

- Financial Services Compensation Scheme (FSCS) increased its deposit protection limit from £85,000 to £120,000.

**12.2** Sign bank statements & matching bank reconciliation for April 2025 – March 2026

**12.3** Credit card payments – December/January / February - To approve explanations of credit card payments paid.

**12.4 To acknowledge VAT claim for year:-**

4<sup>th</sup> Quarter 24/25 May 2025 £426.38

1<sup>st</sup> Quarter August 2025 £639.77

2<sup>nd</sup> Quarter October 2025 £564.20

3<sup>rd</sup> Quarter Jan 2026 £1601.36

**12.5** To approve the Bank Reconciliation February 2026.

**12.6** To receive and authorise February payments list

**12.7** To receive and authorise payments as set out below.

Weston Tree care - £160

Dutton & Sons Engineering Ltd - Defibrillator Post £150

Dutton & Sons Engineering Ltd - Pedestrian mirror post £150

Lidl - £1.99 Holepunch



### **Three villages one community**

£60 plumber, £1488.68 Advanced Water Company, £260 Tony Torossian Electrical Contractor = **Total £1808.68** Centre works – invoices in paperwork

**12.8** Any additional payments received since the agenda went to print will be reported at the meeting

£1640 Plumber Martin Soper – Supply & fit heater parts and labour OLC

£25 Plumber Martin Soper – Repair pipe to outside tap at OLC

£63 5x4 1st class large letter stamp book

£54.40 4x8 1<sup>st</sup> Class Stamp book

Ciswo peppercorn £106.58

### **13 PROPOSAL TO MOVE INTO CONFIDENTIAL**

### **14 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

**14.1** Solicitor update

**14.2** Leisure Centre- flooding -update

**14.3** Tenant update & next meeting

**15.** Date of next meeting – Wednesday 8<sup>th</sup> April 7pm

**16.** Meeting Closed